

# CITY ATTORNEY

## CITY OF SPOKANE VALLEY, WA



### OUR COMMUNITY

Spokane Valley is a family-friendly urban city of 107,000 located near the eastern border of Washington. Residents and visitors appreciate the friendly people, natural beauty, business and retail amenities, and the beautiful weather that provides 260 days of sunshine a year. In 2020, Spokane Valley ranked in "Top 35" most livable mid-sized cities by SmartAsset.

The all-season climate and easy access to the great outdoors provides endless opportunities to bike, hike, golf, swim, paddle, or fish. The nearby Rockies offers five ski resorts within 75 miles of the city. Meandering through the valley is the Spokane River with opportunities for watersports or just relaxing along the shore.

The community gathers for annual events such as Valleyfest, Cycle Celebration, Crave Food & Drink Celebration, Winterfest, Summer Theater, and a seasonal farmers market. Spokane Valley is also home to the largest retail mall in the region and a minor league baseball team—the Spokane Indians—which plays in the 6,800 capacity Avista Stadium.

The city's central location in the Spokane-Coeur d'Alene corridor along Interstate 90 provides an easy commute throughout the region. Higher education is available at five nearby colleges and universities, and Spokane International Airport serves the region only 15 miles away.







## THE CITY OF SPOKANE VALLEY

The City of Spokane Valley is a non-charter code city and operates under a Council-Manager form of government with total budget of \$111 million. The seven-member City Council is elected at large, and members serve staggered four-year terms. The City Council elects a Mayor from the Council to serve two-year terms. The City employs approximately 105.25 FTEs across nine departments and has adopted a “contract City” approach to providing many of the City’s services.

The City incorporated in 2003 and encompasses approximately 38.5 square miles of land area, with room for residential, commercial and industrial expansion. Spokane Valley has become a diverse and multifaceted modern City striving to balance both reverence for the natural landscape and view growth through the lens of sustainability. Spokane Valley’s history is filled with people who shared a vision of the community unlike others and the City continues to welcome new residents and visitors alike. It also supports the businesses that serve and entertain people from across the region to enjoy sports, boating, camping, and year-round events. The City provides opportunities for a better life, along with the promise of something more.



## THE CITY ATTORNEY

Under the general guidance and direction of the City Manager, the City Attorney performs a variety of complex, high level administrative, technical and professional work in managing and overseeing the City’s legal service agreements for courts, prosecutors, probation, and others, drafting and reviewing contracts, leases and agreements and defending the City in litigation and administrative hearings and the preparation of legal documents.

The City Attorney serves as senior legal advisor to city officials as to the legal rights and obligations of the City under applicable local, state and federal law. The City Attorney is a member of the leadership team. The Office of the City Attorney is staffed with three attorneys, one paralegal, one administrative assistant, and from one to two legal interns.

# THE IDEAL CANDIDATE

- Understands the concept of the “city as a client” providing legal advice to both City Administration and the City Council.
- A hands-on working attorney in addition to being a manager.
- Brings a broad knowledge of municipal operations.
- Excellent understanding of Washington land use, employment, and environmental law.
- A solid understanding of contract law coupled with a specific knowledge of construction contracts.
- Excellent judgement in managing diverse political viewpoints and is pragmatic by nature.
- Creativity in addressing challenging issues and developing creative solutions to complex legal issues.
- Communicates effectively, both in person and in writing throughout all levels of the organization.
- Excellent intergovernmental relations skills.
- Excellent knowledge of the Revised Code of Washington and the Washington Administrative Code in addition to the principles of municipal law, including drafting ordinances and resolutions.
- Dedicated to providing excellent customer service as a trusted legal advisor.
- Willing to serve as a department director on the City’s leadership team.

## QUALIFICATIONS

Graduation from an accredited law school with a Juris Doctorate degree followed by admission to the Washington State Bar; and a minimum of ten (10) years of progressively responsible related experience in civil and/or criminal litigation including two years supervisory experience. Experience in a municipal environment preferred. An equivalent combination of education and experience may be considered.

## COMPENSATION & BENEFITS

The City of Spokane Valley is offering an annual salary range of \$132,732 to \$200,994 depending upon experience and qualifications. The City offers a comprehensive [benefits package](#).



## RESOURCES

### City Strategic Plan

[spokanevalley.org/content/6834/6846/default.aspx](http://spokanevalley.org/content/6834/6846/default.aspx)

### City Budget

[spokanevalley.org/content/6836/6902/7156/default.aspx](http://spokanevalley.org/content/6836/6902/7156/default.aspx)

### Spokane Valley Chamber of Commerce

[spokanevalleychamber.org](http://spokanevalleychamber.org)

### Spokane Valley Economic Development

[spokanevalleyed.org](http://spokanevalleyed.org)

### The Spokesman Review

[spokesman.com](http://spokesman.com)

# TO APPLY

Interested and qualified persons are invited to submit a complete City application, résumé, cover letter and list of five (5) work-related references (name and phone number) via our Online Application System at [www.spokanevalley.org](http://www.spokanevalley.org) - click on Jobs.

**APPLICATION DEADLINE:** Apply Immediately. Recruitment open until filled.

