## APPENDIX A

NCE Final Report - March 2019



# **Final Report**

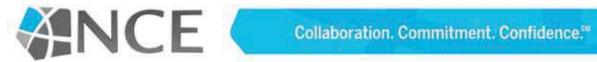
**Evaluation of Pavement Management Program March 28, 2019** 





## **City of Spokane Valley**

10210 E. Sprague Avenue Spokane Valley, WA 99206



#### FINAL REPORT

#### **EVALUATION OF PAVEMENT MANAGEMENT PROGRAM**

#### Prepared for:

City of Spokane Valley 10210 East Sprague Avenue Spokane Valley, WA 99206

#### Prepared by:

Linda Pierce, Ph.D., P.E. Sarah Stolte Sharlan Dunn, Ph.D.

Linda M. Pierce, PhD, PE Principal Engineer

NCE 1885 S, Arlington Avenue, Suite 111 Reno, NV 89509

Sinda M Frence

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#### **EXECUTIVE SUMMARY**

The City of Spokane Valley (City) has contracted with Infrastructure Management Systems (IMS) from 2010 to present to provide pavement management services, which include a pavement management software application and pavement condition surveys on approximately a 2-year cycle. To date, IMS has conducted automated pavement condition surveys of the City's street network in 2010, 2013, 2015, and 2017. The IMS Easy Street Excel spreadsheet (Easy Street) is used to analyze pavement condition data, identify and prioritize rehabilitation projects, and estimate budget needs.

The objective of this project was to evaluate and assess the City's pavement management process and, if needed, to provide recommended enhancements. The project objectives were accomplished based on the following tasks:

- Task 1. Kick-Off Meeting: discuss administrative and project details.
- Task 2. Records Review: review agency documentation related to pavement management.
- **Task 3. Review Function of Easy Street Analysis**: review Easy Street parameters and outputs, and assess possible deficiencies.
- **Task 4. Define Network Targets**: determine if the City's network pavement condition targets are reasonable and achievable under the current funding source; determine local agency target values and compare with the City targets.
- Task 5. Recommended Maintenance and Rehabilitation Strategies: review current maintenance and rehabilitation strategies, recommended appropriate treatments and timing, and update treatment costs as needed.
- **Task 6. Conduct Budget Analysis**: evaluate the City's current budget needs analysis and recommend revisions or additional budget scenarios.
- **Task 7. Recommended Tools and Training**: provide recommendations on pavement management training needs and software tools.
- **Task 8. Provide Suggestions for Public Outreach**: provide public outreach recommendations to the City.
- **Task 9. Identify Implementation Requirements**: evaluate and identify implementation activities requiring refinement or needs to be addressed.
- **Task 10. Prepare a Final Report**: document the efforts, findings, and recommendations of this project.
- Task 11. Conduct Quality Control of Pavement Condition Survey: Conduct a pavement condition survey on a 5 percent sample of the City's pavement network and compare with the results of the IMS pavement condition survey.

In general, the City's current procedures meet the primary components (and processes) of a pavement management system. Based on the results of this study, the following provides a list of key recommendations:

#### **Pavement Condition Survey**

- Increase the frequency of the pavement condition survey.
- Develop and implement a data quality management plan.
- Continue to utilize automated pavement condition survey methods.

#### Easy Street

- Confirm the accuracy of the performance prediction models.
- Obtain user manual.
- Address functionality issues.
- Request the addition of detailed pavement condition survey results and City-provided work activities.



#### Maintenance and Rehabilitation Strategies

- Increase treatment costs to reflect recent contract bid awards and inclusive costs.
- Consider incorporating pavement preservation into the City's work activities.

#### **Budget Analysis**

- Consider dedicating a portion of the annual budget to preventive maintenance.
- Pursue additional funding sources to ensure target-driven scenarios are feasible.
- Consider increasing overall pavement condition target to a PCI greater than 70.

#### **Tools and Training**

- Develop a "desk manual" that documents the City's pavement management process.
- Assess report recommendations and consider need to evaluate other pavement management programs.

#### **Public Outreach**

• Develop a public outreach program/schedule that promotes and develops the City's pavement management program.



#### **BACKGROUND**

Over the last 8 years, the City of Spokane Valley (City) has contracted with Infrastructure Management Systems (IMS) to provide pavement management services. During this time period, IMS has conducted automated pavement condition surveys of the City's street network in 2010, 2013, 2015, and 2017. The IMS Easy Street Excel spreadsheet (Easy Street) is used to analyze pavement condition data, identify and prioritize rehabilitation projects, and estimate budget needs.

#### **OBJECTIVE**

The objective of this project is to evaluate and assess the City's pavement management process and, if needed, to provide recommended enhancements. To successfully meet this objective, this project included:

- **Task 1. Kick-Off Meeting**: discuss administrative issues, invoicing, points of contact, scope of work, budget, and schedule, obtaining applicable documents (e.g., IMS files, recent construction bid tabs), etc.
- **Task 2. Records Review**: review agency procedures, timelines, reports, and past budgets to assess the efficiency, methodology, and frequency of the pavement condition surveys.
- **Task 3. Review Function of Easy Street Analysis**: review Easy Street parameters and outputs, and assess possible deficiencies.
- **Task 4. Define Network Targets**: determine if the City's network pavement condition targets are reasonable and achievable under the current funding source; develop an online survey for dissemination to local agencies in the Pacific Northwest to determine local agency target values and compare with the City targets.
- Task 5. Recommended Maintenance and Rehabilitation Strategies: review current maintenance and rehabilitation strategies, recommended appropriate treatments and timing, and update treatment costs as needed.
- **Task 6. Conduct Budget Analysis**: evaluate the City's current budget needs analysis and recommend revisions or additional budget scenarios.
- **Task 7. Recommended Tools and Training**: provide recommendations on software tools to improve the current pavement management program; improve efficient use of the pavement management program, or support implementing a different pavement management program software, and recommend City staff training needs.
- Task 8. Provide Suggestions for Public Outreach: provide public outreach recommendations to the City.
- **Task 9. Identify Implementation Requirements**: evaluate and identify implementation activities requiring refinement or needs to be addressed.
- **Task 10. Prepare a Final Report**: document the efforts, findings, and recommendations of this project. This task constitutes the compilation of all the various task memos and does not have specific sections within this report (i.e. summary, findings, recommendations, etc.)
- Task 11. Conduct Quality Control of Pavement Condition Survey: Conduct a 5 percent sample of the City's pavement network and compare with the results of the IMS pavement condition survey.





#### TASK 1. KICK-OFF MEETING

The project kick-off meeting was held on June 21, 2018 and attended by the City of Spokane Valley (City) staff (Bill Helbig, John Hohman, and Adam Jackson) and NCE (Linda Pierce). During this meeting, project details, contacts, and expectations were discussed.

#### **Pavement Network and Condition**

The City is responsible for the maintenance and rehabilitation of approximately 448.7 miles of pavement, or 4,861 pavement sections (defined by functional class, length, width, etc.). Table 1 summarizes the pavement network by functional class. The majority of the City's pavement network is composed of local roads, with minor arterials composing the second largest portion of the pavement network. In addition, the City's pavement network consists of approximately 99.5 percent of asphalt pavements and 0.5 percent of jointed plain concrete pavements.

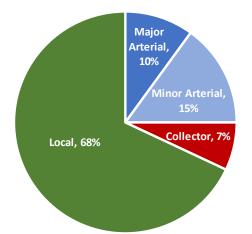
Functional Class	No. of	Length	% Pavement Type		
Functional Class	Sections	(mi)	Asphalt	Concrete	
Major Arterial	240	28.0	5.88	0.37	
Minor Arterial	665	62.6	13.78	0.16	
Collector	332	34.1	7.61	0.00	
Local	3,624	324.0	77.20	0.00	
Total	4,861	448.7	99.47	0.53	

Table 1. Summary Statistics for Pavement Network

Note: based on Easy Street.

The pavement condition index (PCI) is a measure of pavement condition and ranges from zero to 100. The PCI calculation is based on ASTM D6433, *Standard Practice for Roads and Parking Lots Condition Index Surveys.* A newly constructed street will have a PCI of 100, while a failed street will have a PCI of 25 or less.

The City pavement network currently has an average PCI of 69 with a backlog (total dollar amount for pavement treatments that are needed but cannot be performed due to lack of funding) of 7.3 percent (Figure 1). Major arterials and local roads have PCIs greater than the network average, while minor arterials and collectors have PCIs lower than the network average.



Functional Class	Area (yd²)	PCI (a)	Backlog <sup>(a)</sup>
Major Arterial	993,200	71	1.2
Minor Arterial	1,465,800	67	0.5
Collector	669,700	68	0.4
Local	6,473,400	70	5.1
Network	9,602,100	69	7.3

<sup>(</sup>a) Values taken from IMS's 2017 survey data and aged to January 1, 2019 using Easy Street.

Figure 1. Network area breakdown by functional class.



Figure 2 illustrates the PCI categories utilized by the City. Pavement condition categories (e.g., good, fair, poor) are set by each agency and are entirely dependent on an agency's interpretation of an acceptable levels of service. Since the City's current condition categories are consistent with industry standards and aligns with condition scales implemented by other agencies, NCE does not recommend any modifications at this time.

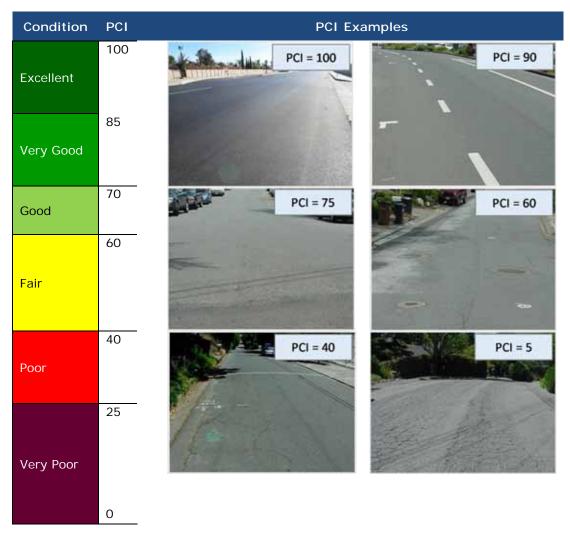


Figure 2. Pavement condition categories.



#### TASK 2. RECORDS REVIEW

To get a better assessment of the City's pavement management process, NCE reviewed agency procedures, timelines, reports, and past budgets to assess the efficiency, methodology, and frequency of the pavement condition surveys. Information reviewed included:

- Pavement Management in Spokane Valley Microsoft PowerPoint presentation.
- 2018 Annual Budget.
- 2019-2024 Six Year Transportation Improvement Program (TIP).
- IMS Pavement Analysis Maps (functional class, PCI, condition rating (descriptive good-fair-poor), projects, and rehabilitation plan and 5-year post rehabilitation PCI based on a \$3.2M annual budget.
- IMS Survey Review Map.
- IMS Pavement Management Analysis Report (January 2014).
- IMS Pavement Management Analysis Report (March 2018), excludes maps PDF.
- IMS Pavement Management Analysis Report (April 2018) Hardcopy.
- IMS SV\_2017\_ESA\_Rev3\_Baseline\_Analysis Microsoft Excel spreadsheet.
- Links to Standard Plans and Public Works Projects.
- IMS website.
- 5-year Project Plan Map: 2014-2018 (\$2M rehabilitation plan) and 2014-2018 (\$7.25M rehabilitation plan).
- GeoEngineers, Falling Weight Deflectometer Testing, Pavement Coring and Overlay Feasibility Evaluation (December 28, 2015) provided for information only.
- 2018 FWD & Coring Locations provided for information only.
- Project bid tabulations:
  - o 0141, Sullivan/Euclid PCC Intersection.
  - o 0142, Broadway Argonne Mullan Intersection.
  - o 0240, Saltese Road Reconstruction.
  - o 0248, Sprague Sullivan to Corbin.
  - o 0251, Euclid Avenue Reconstruction.
  - o 0253, Mission Street Preservation (Pines Rd to McDonald Rd).
  - o 0254, Mission Street Preservation McDonald to Evergreen.
  - o 0255, Indiana Street Preservation.
  - o 0272, Euclid Avenue Pavement Preservation.

#### **Findings**

Based on the reviewed documents, NCE noted the following:

- Pavement condition surveys were conducted in 2010, 2013, 2015, and 2017. Each pavement
  condition survey included data collection on approximately half of the arterial and collector
  roadway network, and approximately one-third of the local road network.
- Automated condition surveys were conducted in accordance with ASTM D6433 and include assessment of surface rutting (asphalt-surfaced pavements only) and pavement roughness as determined by the International Roughness Index (IRI).
- Pavement condition survey results were analyzed using both automated and semi-automated methods. IRI, wheel path rutting, transverse cracking, block cracking, alligator cracking, and



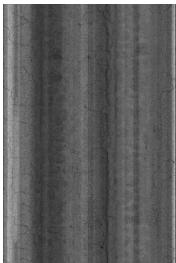
texture were collected and analyzed using sensors mounted on the collection vehicle and computer algorithms (based on information obtained from IMS website). All other surface distresses were identified by visually reviewing pavement images and noting distress type, severity, and extent.

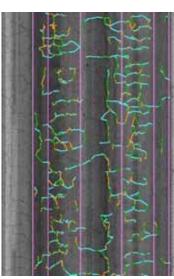
- Provided documentation did not include a description of data collection quality control or acceptance requirements.
- Preservation treatments are not included in the City's work activities.

#### **Discussion**

The frequency and extent of data collection cycle is slightly lower than ideal (i.e., longer time span between data collection cycles). A 100 percent survey of arterials and collectors is completed every 4 years and completed every 6 years for local roads. In addition, while assessing surface distress using semi-automated methods is the current state-of-the-practice, there is an increasing trend in the use of 3-dimensional data collection systems, which are capable of automatically collecting and assessing surface distress with no (or limited) human interaction. An example automated image of the pavement surface, along with colored lines indicating pavement distresses, is shown in Figure 3.







- a. Driver perspective.
- b. Surface image.
- c. Identified distress.

Figure 3. Example 3D image (courtesy of New Mexico DOT).

The ability to accurately optimize pavement preservation and rehabilitation timing and treatment is dependent on sufficient data to capture the condition of the existing pavement, predict future performance, and balance with available funding. Ideally, conducting data collection on the entire pavement network every 1 to 2 years will greatly improve the ability to determine future pavement needs; however, doing so results in increased costs for data collection and analysis.

Table 2 summarizes the current frequency along with two recommended options for future pavement condition surveys. Option 1 includes conducting the pavement condition survey on the entire arterial and collector network (100 percent survey every 2 years) and half of the local road network (100 percent survey every 4 years). Option 2 includes conducting the pavement condition survey on all arterials (100 percent survey every 2 years), 50 percent for collectors (100 percent survey every 4 years), and 33 percent for local roads (100 percent survey every 6 years).



Functional	Total	Current		Optic	n 1	Option 2	
Class	Miles	% Network	Miles <sup>1</sup>	% Network	Miles	% Network	Miles
Major Arterial	28.0	50	14.0	100	28.0	100	28.0
Minor Arterial	62.6	50	31.3	100	62.6	100	62.6
Collector	34.1	50	17.1	100	34.1	50	17.1
Local	324.0	33	108.0	50	162.0	33	108.0
Total	448.7	_	170.4	_	286.7	_	215.7

Table 2. Extent of Data Collection (every 2 years)

The inclusion and cost impact of preservation treatments is illustrated in Figure 4. History has shown that it costs much less to maintain pavements in good condition than to repair pavements that have failed. By allowing pavements to deteriorate, streets that once cost \$4.70/yd² to chip seal may soon cost \$31.50/yd² to overlay or \$100/yd² for reconstruction. In other words, significant delays in pavement repair can result in significantly higher costs to do more extensive repair (over 24 times more).

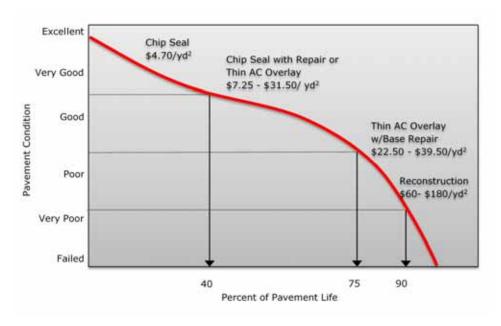


Figure 4. Costs of maintaining pavements over time.

#### Recommendations

Based on the assessment of the City's documents, it is recommended (and discussed in more detail later in the report) the City:

- Increase the frequency of the pavement condition survey to:
  - Arterial and collector network (100 percent survey every 2 years) and half of the local road network (100 percent survey every 4 years) or
  - All arterials (100 percent survey every 2 years), 50 percent for collectors (100 percent survey every 4 years), and 33 percent for local roads (100 percent survey every 6 years).



Miles by functional class based on the *Pavement Management Analysis Report* (April 2018). However, report indicates a total of 230 survey miles, which does not match the total current miles shown.

- Confirm the accuracy of the Easy Street performance prediction models. If provided by IMS, the existing pavement condition survey results can be used to modify the pavement performance prediction models.
- Develop a data quality management plan that includes, at a minimum, data quality control procedures (vendor) and acceptance (agency) criteria.
- Continue to utilize automated pavement condition survey methods.
- Consider incorporating pavement preservation into the City's work activities.

#### TASK 3. EASY STREET FUNCTIONALITY

A review of Easy Street, its parameters, and outputs was conducted to determine efficiency, current data quality, and any possible deficiencies. The evaluation was intended to assist the City in understanding the compatibility for coordinating Easy Street with the current Maintenance and potential Asset Management Programs.

#### **Parameters**

The following provides a summary and description of the Easy Street parameters reviewed by NCE. For each parameter, the tab names and cell or column locations are also provided.

- Backlog (Network Analysis [NA] tab, cell IT7). Percent of total area representing projects with a PCI of 40 or less.
- Annual expenditure for current year (NA tab, cell IO7). Cost to address current backlog. This is a reported value based on the selected budget analysis; the expenditure is not spent.
- Surface Distress Index (SDI) (NA tab column AE). This is calculated as 100 minus the sum of the distress deducts. If the sum of the distress deducts is greater than 100, then SDI is set to 0. Rutting is only applied to asphalt pavements.
- Roughness Index (RI) (NA tab, column AF). Index ranging from 0 to 100 representing the
  riding comfort or smoothness of the pavement. Pavement smoothness is measured in
  accordance with International Roughness Index (IRI). IRI is converted to RI using:

$$RI = [11.0 - 3.5 \times In (IRI)] \times 10$$

RI from 0 to 50 represents a rough pavement, 50 to 75 is a normal/aged pavement, and 75 to 100 is a smooth pavement.

- Structural Index (SI) (NA tab, column AG).
  - o If deflection testing was performed, SI = deflection results (NA tab column U). This is a user developed score ranging from 0 to 100.
  - If deflection testing was not performed, SI = default values representing weak, moderate, or strong pavement. These values depend on the pavement type, the PCI, and the load associated distress deduct. SI is selected based on a strength code (SC) where:
    - SC = 1 corresponds to an SI of 30 (PCI ≥ 80).
    - SC = 2 corresponds to an SI of 60 (load associated distress deduct > 95 –
       PCI) and for all concrete pavements.
    - SC = 3 corresponds to and SI of 80 (load associated distress deduct < 75 PCI).</li>
- Pavement Condition Index (PCI) (NA tab, column AH).
  - o If deflection testing was performed:

$$PCI = 0.5*SDI + 0.25*RI + 0.25*SI$$

o If no deflection testing was performed:



$$PCI = 0.67*SDI + 0.33*RI$$

Roughness is used as a factor when determining PCI regardless of pavement type (asphalt, concrete, or composite). Coefficients shown in the above equations can be modified by the user in the Parameters tab (cells C28:D30). The calculation of PCI is not in accordance with ASTM D6433, rather the PCI calculation represents a composite index due to the inclusion of RI. It appears that there is a circular reference between SI and PCI if deflection testing is performed. Currently the City does not include deflection testing in the pavement management process so this circular reference does not affect the PCI calculations. However, if deflection testing is included in the future, this circular reference should be further investigated and addressed.

- Rehab Activity Code (RAC) (NA tab, column DV). Selected from the Parameters tab based
  on pavement type and PCI. Potential rehabilitation activities, codes, and associated costs are
  listed in Rehab Activities (RA) tab. The cost associated with routine maintenance (RA tab, row
  12) is zero. Many of the unit costs associated with various rehabilitations are low and should
  be revised.
- Strength Priority Factor (StPF) (NA tab, column ED). 100, 60, or 20 representing weak, moderate, or strong pavement, respectively. StPF depends on SC:

```
o For SC = 1, StPF = 100.
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- o For SC = 2; StPF = 60.
- $\circ$  For SC = 3; StPF = 20.
- Pavetype Priority Factor (NA tab, column EE). 100, 75, or 95 for asphalt, concrete, or composite pavement, respectively.
- Functional Class Priority Factor (NA tab, column EF). 100, 80, 60, or 40 for major arterial, minor arterial, collector, or local roads, respectively.
- Area Priority Factor (NA tab, column EG). Project area in square yards divided by 100.
- Need Year Priority Factor (NA tab, column EK).
  - o If a dedicated project, Need Year Priority Factor = 1000.
  - If not a dedicated project, Need Year Priority Factor = 75 and 100 for non-critical or critical projects, respectively. A project becomes critical a few PCI before it deteriorates to the next lowest condition category.
- Sequence Priority Factor (SePF) (NA tab, column EL). Value selected from Parameters tab ranging from 20 to 160 depending on strength, pavement type, and PCI. The SePF is selected from a series of tables. First a rehab code (RC) is assigned to each project based on PCI (Parameters tab, cells J58: K68).

Table 3. Rehabilitation Codes and Corresponding PCI Values

RC	1	2	3	4	5	6	7	8
PCI	0	25	40	50	60	70	80	85

Using the RC and SC, the SePF is determined (Parameters tab B161: K164) for each pavement type (Table 4).



50	SC RC								Dovetime	
SC	1	2	3	4	5	6	7	8	Pavetype	
1	60	90	120	50	50	90	50	50	ACP/CMP	
2	80	140	140	70	70	110	70	70	ACP/CMP	
3	100	160	100	100	130	130	90	90	ACP/CMP	
PCC	80	60	60	20	20	20	20	55	PCC	

Table 4. Sequence Priority Factor Based on Rehab and Strength Code

Note: ACP – asphalt concrete pavement; CMP – composite pavement; PCC – concrete pavement.

Priority Value (NA tab, column EM). The Priority Value is calculated as:

$$\left[\frac{(50*Seq.\;PF+25*Str.\;PF+10*Pavetype\;PF+25*FunC.\;PF+50*(100-PCI)+1*Area\;PF)}{(50+25+10+25+50+1)}\right] \\ *\left(\frac{Need\;Yr\;PF}{100}\right)$$

The higher the priority value the more urgent the project. The priority value is based on sequence (which is based on strength and PCI), as well as strength and PCI thus accounting for these factors twice.

• **Priority Rank** (NA tab, column EN). Assigns a project ranking order based on the priority value. Higher priority values receive lower priority ranks. Multiple projects can have the same priority rank value. If they do, the projects are combined into the same project on the hidden Ranking Calcs tab.

Combining projects with the same ranking may result in a high project cost (depending on the number of combined sections and recommended treatment). If the combined project cost is greater than the estimated budget (or remaining budget for a given year), the project will not be selected. In a constrained budget scenario (i.e., annual pavement rehabilitation needs exceed available annual budget), this function may result in some projects never being selected for rehabilitation.

Additional analysis was conducted to determine how large of an impact this may be for identifying projects for rehabilitation. The hidden Ranking Calcs tab was reviewed and the number of pavement sections with the same ranking was determined. Of the 4,909 pavement sections the:

- o Number of sections with the same rank as another section: 3,944 (or 80 percent).
- o Number of sections with the same rank, but sections are on different streets: 111.
- o Maximum number of sections with the same rank: 13.
- o Number of priority ranks with only one pavement section: 10.

The project ranking process may have a significant impact on the network's segment prioritization process; however, as a minimum this introduces potential additional inaccuracies to the segment prioritization process.

#### **Review of NETWORK ANALYSIS Commands**

In order to obtain a better understanding of the analysis conducted in Easy Street, the following commands within the NA tab were reviewed and are described below:

• **Update PCI**. Changes Current PCI Date (cell IM3) to today's date and updates the current PCI for each segment in the inventory.



• Restore PCI. Changes Current PCI Date (cell IM3) to date in Restore PCI to Previous Date cell (cell IU4) and updates the current PCI for each segment in the inventory.

#### • Run 10X Profile.

- Zeros out year 1 budget.
- Increases year 1 budget in increments (determined by estimated steady state budget AR tab, cells O81:P91).
- o Updates 10 profiles on AR tab.
- This analysis allows for the calculation of the steady state, control PCI, target PCI, maintain existing backlog, control backlog, and target backlog budgets (AR tab, rows 231 and 249).

#### Run Control.

- Enters year 1 budget as \$99M and determines expenditure to fix all pavement sections and copies and pastes the updated agency budget as the Fix All Budget scenario in AR tab.
- o Enters average value of Fix All (AR tab, cell N111) as year 1 budget and copies and pastes, the updated agency budget as the Fix All Budget Averaged scenario in AR tab.
- Enters steady state budget (AR tab, cell H231) as year 1 budget and copies and pastes the updated agency budget as the Steady State Current PCI Budget scenario in AR tab.
- Enters maintain exist backlog budget (AR tab, cell H249) as year 1 budget and copies and pastes the updated agency budget as the Maintain Current Backlog Budget scenario in AR tab.
- o Enters PCI control budget (AR tab, cell J231) as year 1 budget and copies and pastes the updated agency budget as the PCI Control Budget scenario in AR tab.
- Enters control backlog budget (AR tab, cell J249) as year 1 budget and copies and pastes the updated agency budget as the Backlog Control Budget scenario in AR tab.
- Enters target PCI budget (AR tab, cell M231) as year 1 budget and copies and pastes the updated agency budget as the Target PCI =72 Budget scenario in AR tab.
- Enters target backlog budget (AR tab, cell M249) as year 1 budget and copies and pastes the updated agency budget as the Target Backlog = 10% Budget scenario in AR tab.
- o Enters recommended budget (AR tab, cell N135) as year 1 budget and copies and pastes the updated agency budget as the recommended budget scenario in AR tab.
- Create Inventory. Updates Inventory tab from inventory listed on NA tab.
- Rehab Plan by Segment. Updates Rehab by Segment tab based on the budget currently displayed on the NA tab.
- Rehab Plan by Year. Updates Rehab by Year tab based on the budget currently displayed on the NA tab.

#### Need Year Analysis.

- o Removes committed projects from schedule.
- o Makes year 1-5 (NA tab, cells IK8:12) budget value = 1 to call out Need Year annual values (assumes unlimited funds and no committed projects and optimizes treatments and costs for the next 5 years).
- Copies Need Year annual values (Analysis Results [AR] tab, cells M211:215) to year 1-5 budgets.



- Copies and pastes updated agency budget to the Need Year Analysis Budget scenario in AR tab.
- o Updates Need Year Rehab tab.
- o Re-enters recommended budget (AR tab, cell N135) in year 1 budget.
- Agency Budget. Copies and pastes the currently displayed budget into AR tab. The actual agency budget should be entered into years 1-5 before running. If years 2-5 are updated independent of year 1, the cell links will be overridden.
- Recommended Budget. Overrides recommended budget by copying and pasting the currently displayed budget into the AR tab. The override budget is entered into years 1-5 before running.
- Override Control Runs. Overrides the calculated budget options by copying and pasting the currently displayed budget into the AR tab. The respective override budget is entered into years 1-5 before running.
- Order of operation. The following summarizes the sequence of commands for conducting an analysis:
  - 1. Update PCI.
  - 2. Run 10X Profile.
  - 3. Run Control.
  - 4. Enter Agency Budget (and any override commands as desired).
  - 5. Create Inventory.
  - 6. Rehab Plan by Seg.
  - 7. Rehab Plan by Year.
  - 8. Need Year Analysis.

If NA commands are run out of order there is a myriad of errors that can propagate, primarily with respect to the Need Year Analysis command. If the commands are run out of order, cells may not update properly resulting in inaccurate calculations. Sometimes, it's clear when an error occurs because "#N/A" occurs in numerous cells. Other times, it may not be as noticeable that errors have propagated. One way to determine whether or not an error has occurred is to review the Annual PCI tab, if it makes sense and starts at the current PCI value for the network, then the NA commands were likely run in the correct order. Notification of the error may also be noted (albeit "buried") in the Analysis Results tab.

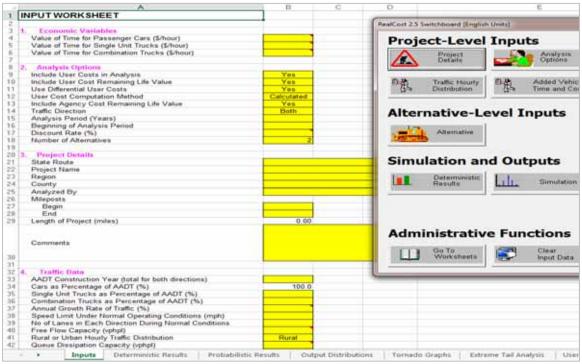
#### Recommendations

The following are recommended actions to address potential issues and errors in the Easy Street analysis:

- Obtain guidelines (user manual) to indicate the recommended order of NA commands and notes briefly describing each command.
- Consider removing RI from the PCI calculations to be in accordance with ASTM D6433 or revise to indicate that the PCI is a combined index. RI can be used as a separate "trigger" value in the event the City would like to consider pavement roughness in the project selection process.
- Assess and revise the PCI and Priority Factor (PF) calculations to remove circular or double referencing.
- Revise the priority ranking method to allow projects of the same priority/rank to be selected separately in a given budget year.
- Pavement management process are complex. A "front-end" macro application would provide a much improved user interface for navigating through Easy Street. An example application that



uses a "front-end" macro is shown in Figure 5. The macro provides a logical sequence of events, while still providing the user access to the individual worksheets.



Source: https://www.fhwa.dot.gov/infrastructure/asstmgmt/lccasoft.cfm

Figure 5. Example of a macro-driven spreadsheet application.





#### TASK 4. DEFINE NETWORK TARGETS

Establishing effective and realistic network pavement condition targets is a critical activity for successful implementation and use of a pavement management program. Pavement condition targets must balance, for example, the City's pavement maintenance and rehabilitation budget, the amount of time needed to successfully achieve the targets, the long-term network condition, the resulting backlog, and the traveling public's concern over roadway condition (specifically, ride).

#### **Agency Survey**

An online survey was developed to determine local agency pavement condition targets. This was done to assist the City in evaluating current pavement condition targets. The survey was sent to several cities and counties in Idaho, Oregon, and Washington State. In total, 9 agencies responded to the survey: 7 agencies in Oregon, and 2 agencies in Washington State (Table 5). The survey questions and results are summarized below (where applicable, the information for the City has been included to the agency responses):

Name	Agency	Phone Number	E-mail Address
Deborah Martisak	City of Beaverton	971-246-0262	dmartisak@beavertonoregon.gov
Brad Albert	City of Hillsboro	503-681-6234	brad.albert@hillsboro-oregon.gov
Crystal Shum	City of Lake Oswego	503-697-7420	cshum@ci.oswego.or.us
Todd Lites	City of Portland	503-823-6992	todd.liles@portlandoregon.gov
Scott Smith	City of Prineville	541-419-3165	ssmith@cityofprineville.com
Tricia Thompson	City of Redmond	425-556-2776	tthomson@redmond.gov
Mike McCarthy	City of Tigard	503-718-2462	mikem@tigard-or.gov
Monte Puymon	City of Walla Walla	509-524-4513	mpuymon@wallawalla.gov
Brett Sonntag	Pierce County	253-798-6297	brett.sonntag@peircecountywa.gov

Table 5. Respondent Contact Information

#### What is the method used for assessing pavement condition?

Five of the responding agencies use ASTM D6433, two agencies use the Northwest Pavement Management Association (NWPMA) *Pavement Surface Condition Field Rating Manual for Asphalt Pavements*, one agency uses the San Francisco Bay Area Metropolitan Transportation Commission (MTC) *Pavement Condition Index Distress Identification Manual* (which is based on ASTM D6433), and the City of Walla Walla has currently not identified a pavement condition rating method (Table 6).

Agency	Method for Assessing Pavement Condition
City of Spokane Valley	ASTM D6433
City of Beaverton	ASTM D6433
City of Hillsboro	MTC
City of Lake Oswego	ASTM D6433
City of Portland	ASTM D6433
City of Prineville	ASTM D6433
City of Redmond	NWPMA
City of Tigard	ASTM D6433
City of Walla Walla	To be determined
Pierce County	NWPMA

Table 6. Method for Assessing Pavement Condition

#### What are your pavement condition TARGETS?

The majority of the cities and counties **target** an overall network PCI range of 70 to 85, which would maintain their network in the "very good" condition category (Table 7). Pierce County and the City of Portland define their pavement condition targets by the percent of each functional class in specified condition categories. The City of Walla Walla has not yet defined pavement condition targets.

Pavement Condition Targets Agency Principal Minor Maior Minor Local **Arterial** Arterial Collector Collector 70 70 70 70 65-70 City of Spokane Valley City of Beaverton 76 76 75 75 73 70 City of Hillsboro 70 70 70 70 80% fair 80% fair 80% fair 80% fair 70% fair City of Portland or better or better or better or better or better City of Prineville 85 85 85 85 85 75 75 75 75 75 City of Redmond City of Tigard N/A 85 82 80 80 Pierce County 95% good and fair; 5% poor 70 – 85 70 - 85 70 – 85 70 – 85 70 – 85 Range 77 77 77 77 78 Average

Table 7. Pavement Condition Targets by Functional Class

As a follow-up question, agencies were asked if they are able to meet the pavement condition targets listed in Table 7. Of the nine responding agencies, four agencies responded and indicated that the current agency budget level is insufficient to meet pavement condition targets (i.e., pavement needs are greater than agency budget).

#### What are the number of lane miles for each functional class and overall network?

The two largest overall networks, by a large margin, are the City of Portland and Pierce County, while the City of Redmond has the smallest network (Table 8). The functional class covering the largest number of lane miles is local access or residential roads.

	Number of Lane Miles							
Agency	Major Arterial	Minor Arterial	Major Collector	Minor Collector	Local	Overall Network		
City of Spokane Valley	28	63	34	_	324	449		
City of Beaverton	(a)	_				213		
City of Hillsboro	18	_	137	_	342	496		
City of Lake Oswego	12	_	40	_	131	183		
City of Portland	215	479	_	74	2,992	4,849		
City of Prineville	_	_	_	_	_	135		
City of Redmond	_	_	_	_	_	151		
City of Tigard	_	_	_	_	_	350		
City of Walla Walla	35	95	39	_	267	436		
Pierce County	197	549	592	140	1,702	3,180		

Table 8. Number of Lane Miles by Functional Class



<sup>(</sup>a) Indicates no response.

#### **Previous Agency Surveys**

Table 9 summarizes the findings of a previous local agency survey (2012 Municipal Research and Services Center, *Pavement Preservation/Maintenance Program Survey – Washington*). Agencies reported pavement condition targets of 70 to 85 for arterial routes, 65 to 85 for collector routes, 65 to 85 for local or residential roads, and 50 to 85 for the overall network.

From the survey results, the majority of agency PCI targets range from 70 to 85 regardless of functional class. Many of the responding agencies target a slightly higher PCI for arterials than for collectors and locals/residential. The City PCI target values are within the typical range of other agencies; albeit on the lower end of the range.

#### **Assessment of City Target Values**

Table 10 provides a summary of the City's current PCI targets and average PCI results from the 2013 and 2017 pavement condition surveys. From 2013 to 2017, the City was able to improve the condition of arterial roadways to meet the identified target values, while maintaining the condition of the remaining network within the PCI target range (slightly improving the local/residential network).

#### Recommendations

At this time, it is recommended that the City maintain its current pavement condition target values. However, as will be discussed in Task 6 Budget Analysis, the City's current budget level falls short of meeting the current target values. If a budget increase can be secured, it is recommended that the City update the overall network target to a PCI greater than 70.



Table 9. PCI Targets by Functional Class

Agency	Arterials	Collectors	Local	Overall Network
City of Bellingham, WA	(a)	_	_	80
City of Bonney-Lake, WA	_	_	_	80
City of Bothell, WA	_	_	_	80
City of Federal Way, WA			_	78
City of Gresham, OR			_	75
City of Kirkland, WA	70	65	65	_
City of Marysville, WA	<del></del>		_	70
City of Medina, WA	<del></del>		_	60
City of Mukilteo, WA				70
City of Olympia, WA	_	_	_	100% fair or better
City of Renton, WA	_	_	_	80
City of Richland, WA	_	_	_	70
City of Sequim, WA	_	_	_	80
City of Troutdale, OR	_	_	_	70
City of Tualatin, OR			_	85
City of University Place, WA	_	_	_	70
City of Vancouver, WA	75	75	70	_
City of Yakima, WA	_	_	_	50
Clark County, WA	80	80	80	80
Franklin County, WA	80	80	80	_
Kitsap County, WA	_	_	_	60
Marion County, OR			_	80
Snohomish County, WA	_	_	_	80
Spokane County, WA	70	70	70	70
Thurston County, WA	<u> </u>	_	_	70
Washington County, OR	75	75	65	
Minimum	70	65	65	50
Maximum	80	80	80	80
Average	75	74	72	73

<sup>(</sup>a) Indicates no response.

Table 10. Meeting Pavement Condition Targets

	Pavement Condition Index <sup>(a)</sup>								
Year	Major Arterial	Minor Arterial	Collector	Local	Overall				
Target	70	70	70	70	70				
2017 <sup>(b)</sup>	71	73	70	71	71				
Current <sup>(c)</sup>	71	67	68	70	69				

<sup>(</sup>a) PCI is defined as = 33% x International Roughness Index + 67% Surface Distress Index.



<sup>(</sup>b) IMS Pavement Management Analysis Report (April 2018).

<sup>(</sup>c) Values taken from IMS's 2017 survey data and aged to January 1, 2019 using Easy Street.

#### TASK 5. MAINTENANCE AND REHABILITATION STRATEGIES

A review was conducted on the City's maintenance and rehabilitation strategies to determine both treatment type, timing, and costs, and to assess if needed changes are appropriate. The City's rehabilitation treatments and associated unit costs used in Easy Street are summarized in the last column of Table 11. The costs are presented on a square yard basis for each pavement type, functional class, and maintenance and rehabilitation activity combination. Treatment costs also include a small mark-up to reflect miscellaneous unit cost increases that can occur from annual variations in the construction market. Project variables, such as mobilization, traffic control, curb and sidewalk, compliance with the Americans with Disabilities Act, landscaping mitigation, or pavement striping are not included in the costs shown in Table 11.

Table 11. Easy Street Treatment Timing and Costs

_	- · · · · · · · · · · · · · · · · · · ·	PCI			Cost
Туре	Rehabilitation Activity <sup>(a)</sup>	Min	Critical	Max	(yd²)
All	Routine Maintenance	85	100	100	\$0.00
Asphalt	Preventative Maintenance	80	82	85	\$0.30
Asphalt	Surface Treatment/Chip Seal	70	73	80	\$3.60
Asphalt	Surface Treatment/Chip Seal + Structural Patch	70	73	80	\$3.60
Asphalt	Surface Treatment/Chip Seal + Structural Patch	60	63	70	\$3.60
Asphalt	Edge Mill (EM)+Thin Overlay (1.5-2 in)	60	63	70	\$14.00
Asphalt	EM + Thin Overlay (1.5-2 in) + Structural Patch	60	63	70	\$14.00
Asphalt	EM + Thin Overlay (1.5-2 in) + Structural Patch	50	54	60	\$14.00
Asphalt	EM/Full-Width Mill (FWM) + Moderate Overlay (2-3 in)	50	54	60	\$17.00
Asphalt	EM/FWM + Moderate Overlay (2-3 in) + Structural Patch	50	54	60	\$17.00
Asphalt	EM/FWM + Moderate Overlay (2-3 in) + Structural Patch	40	44	50	\$17.00
Asphalt	FWM + Thick Overlay (> 2-3 in)	40	44	50	\$20.00
Asphalt	FWM + Thick Overlay (> 2-3 in) + Structural Patch	40	44	50	\$20.00
Asphalt	FWM + Thick Overlay (> 2-3 in) + Structural Patch	25	30	40	\$20.00
Asphalt	Recon + Base Rehab/FWM + Structural Patch + Overlay		30	40	\$29.50
Asphalt	Full Depth Reconstruction	0	15	25	\$45.00
Composite	Recon + Base Rehab/FWM + Structural Patch + Overlay	25	30	40	\$34.50
Composite	Full Depth Recon + Concrete + Base	0	15	25	\$55.00
Concrete	Joint Rehabilitation + Crack Seal	80	82	85	\$3.00
Concrete	Localized Rehabilitation	70	73	80	\$5.25
Concrete	Localized Rehabilitation + Grind	70	73	80	\$2.25
Concrete	Slight Panel Replacement (< 10%)	60	63	70	\$12.50
Concrete	Slight Panel Replacement (< 10%) + Grind	60	63	70	\$12.50
Concrete	Moderate Panel Replacement (< 20%)	50	54	60	\$25.00
Concrete	Moderate Panel Replacement (< 20%) + Grind	50	54	60	\$25.00
Concrete	Extensive Panel Replacement (< 33%)		44	50	\$40.00
Concrete	Extensive Panel Replacement (< 33%) + Grind		44	50	\$40.00
Concrete	Partial Reconstruction		30	40	\$85.00
Concrete	Full-Depth Reconstruction	0	15	25	\$130.00

<sup>(</sup>a) EM – edge mill, FWM – full-width mill.



#### **Revised Costs from Bid Tabulations**

The City does not currently use all treatments listed in Table 11. Current treatments include asphalt overlays and reconstruction; however, the City is looking to add chip seals as an alternative treatment in the future, which NCE strongly supports. A review of recent bid tabulations for the City, as well as bid tabulations for Clearwater County, ID was conducted. The reviewed bid tabulations included:

- City Project No. 0141, Sullivan/Euclid PCC Intersection
- City Project No. 0142, Broadway-Argonne-Mullan PCC Intersection
- City Project No. 0240, Saltese CTB Reconstruction
- City Project No. 0251, Euclid Reconstruction
- City Project No. 0253, Mission Asphalt Overlay
- City Project No. 0254, Mission Asphalt Overlay
- City Project No. 0255, Indiana Asphalt Overlay
- City Project No. 0272, Euclid Asphalt Overlay
- Idaho Transportation Department, Project A018(729), FY 19 D2 Seal Coats

Based on previous NCE work, the following includes treatment costs used by the City of Wenatchee (note costs are all inclusive):

Crack seal: \$1.25/yd²
 Chip seal: \$4.70/yd²

• Chip seal with 2 percent base repair: \$7.25/yd<sup>2</sup>

• Thin (< 2 in) asphalt overlay with 5 percent base repair:

Arterial: \$29.50/yd²
 Collector: \$21.50/yd²
 Residential: \$15.00/yd²

• Thin (< 2 in) asphalt overlay with 10% base repair:

Arterial: \$37.75/yd²
 Collector: \$36.50/yd²
 Residential: \$21.00/yd²

Reconstruction (asphalt):

Arterial: \$176.00/yd²
 Collector: \$169.50/yd²
 Residential: \$104.00/yd²

#### Adjustment of Treatment Costs to be All-Inclusive

The City has indicated a preference to use inclusive costs (e.g., engineering, inspection, mobilization, traffic control) in the Easy Street budget scenario analysis. Therefore, an evaluation was conducted, using the City-provided bid tabs, to determine estimated all-inclusive treatment costs. This analysis included (results provided in Table 12):

- Identifying and removing "non-typical" costs (e.g., sewer systems, structures).
- Re-calculating total project cost.
- Calculating unit costs for asphalt (or concrete) pavement: costs divided by quantity.
- Calculating adjustment factor: pavement cost divided by total adjusted cost.



Factor	CIP #0141 Concrete Intersection	CIP #0142 Concrete Intersection	CIP #0240 Reconstruction (asphalt)	CIP #0251  Reconstruction (asphalt)
Total Contract Cost <sup>(a)</sup>	\$1,346,315	\$1,197,072	\$871,551	\$1,586,792
Asphalt/Concrete Cost	\$485,500	\$435,000	\$335,870	\$557,499
Pavement Area	2,000 yd³	1,500 yd³	18,890 yd²	24,033 yd²
Concrete/Asphalt Thickness	Unknown	Unknown	4.0 inch	6.0 inch
Pavement Cost	\$243 yd <sup>3</sup>	\$290 yd <sup>3</sup>	\$18 yd <sup>2</sup>	\$23 yd <sup>2</sup>
Total Cost	\$673 yd <sup>3</sup>	\$798 yd <sup>3</sup>	\$46 yd <sup>2</sup>	\$66 yd <sup>2</sup>
Adjustment Factor	2.8	2.8	2.6	2.9

Table 12. Estimate for Inclusive Treatment Costs

Table 12. Estimate for Inclusive Treatment Costs (continued)

	CIP #0248	CIP #0253	CIP #0254	CIP #0255	CIP #0272
Factor	Asphalt Overlay	Asphalt Overlay	Asphalt Overlay	Asphalt Overlay	Asphalt Overlay <sup>(b)</sup>
Total Contract Cost <sup>(a)</sup>	\$1,310,105	\$473,298	\$713,921	\$394,616	\$1,034,027
Asphalt/Concrete Cost	\$540,135	\$157,860	\$208,718	\$160,880	\$172,900
Pavement Area	54,190 yd <sup>2</sup>	14,005 yd²	16,047 yd²	18,110 yd²	5,080 yd²
Overlay Thickness	2.5 inch	2.5 inch	2.5 inch	2.0 inch	2.0 inch
Overlay Cost	\$10 yd <sup>2</sup>	\$11 yd²	\$13 yd <sup>2</sup>	\$9 yd²	\$34 yd <sup>2</sup>
Total Cost	\$24 yd <sup>2</sup>	\$34 yd²	\$44 yd²	\$22 yd²	\$204 yd²
Adjustment Factor	2.4	3.0	3.4	2.5	6.0

<sup>(</sup>a) Winning bid minus removed items.

#### **Findings**

A comparison of material costs for concrete reconstruction, asphalt reconstruction, and asphalt overlays (2 to 3 inch) indicated a difference between the Easy Street base unit rate and the City's weighted average materials costs. For example, the average weighted costs for:

- Asphalt overlay (2 to 3 inch) is approximately \$10/SY, while Easy Street unit base rate is \$17/SY.
- Asphalt reconstruction is approximately \$21/SY, while Easy Street unit base rate is \$45/SY.

Based on this all-inclusive cost analysis, the treatment costs shown in Table 13 could be adjusted to be all inclusive by multiplying:

Concrete intersection costs:
 Reconstruction (asphalt) costs:
 Asphalt overlay (excludes CIP#0272) costs:
 2.8
 2.7
 2.3

The Easy Street treatment costs shown in Table 12 were revised by multiplying all treatment costs by 2.7 plus adding an additional 15 percent to cover the costs of engineering and inspection. In addition, the City conducted a thorough review of the estimated all-inclusive costs to ensure reasonableness



<sup>(</sup>a) Winning bid minus removed items.

<sup>(</sup>b) Included extensive removal and replacement of aggregate base.

based on past construction projects. The recommended all-inclusive treatment costs are shown in Table 13.

Table 13. Estimated All Inclusive Treatment Costs

Туре	Rehabilitation Activity	Inclusive Rate (yd²) <sup>(a)</sup>
All	Routine Maintenance	\$0.00
Asphalt	Preventative Maintenance	\$3.00
Asphalt	Surface Treatment/Chip Seal	\$8.00
Asphalt	Surface Treatment/Chip Seal + Structural Patch	\$9.00
Asphalt	Surface Treatment/Chip Seal + Structural Patch	\$10.00
Asphalt	Edge Mill (EM) + Thin Overlay (1.5-2 in)	\$27.00
Asphalt	EM + Thin Overlay (1.5-2 in) + Structural Patch	\$28.00
Asphalt	EM + Thin Overlay (1.5-2 in) + Structural Patch	\$29.00
Asphalt	EM/Full-Width Mill (FWM) + Moderate Overlay (2-3 in)	\$31.00
Asphalt	EM/FWM + Moderate Overlay (2-3 in) + Structural Patch	\$35.00
Asphalt	EM/FWM + Moderate Overlay (2-3 in) + Structural Patch	\$38.00
Asphalt	FWM + Thick Overlay (> 2-3 in)	\$40.00
Asphalt	FWM + Thick Overlay (> 2-3 in) + Structural Patch	\$45.00
Asphalt	FWM + Thick Overlay (> 2-3 in) + Structural Patch	\$50.00
Asphalt	Recon + Base Rehab/FWM + Structural Patch + Overlay	\$60.00
Asphalt	Full Depth Reconstruction	\$65.00
Composite	Recon + Base Rehab/FWM + Structural Patch + Overlay	\$65.00
Composite	Full Depth Recon + Concrete + Base	\$105.00
Concrete	Joint Rehabilitation + Crack Seal	\$6.00
Concrete	Localized Rehabilitation	\$11.00
Concrete	Localized Rehabilitation + Grind	\$14.00
Concrete	Slight Panel Replacement (< 10%)	\$22.00
Concrete	Slight Panel Replacement (< 10%) + Grind	\$27.00
Concrete	Moderate Panel Replacement (< 20%)	\$40.00
Concrete	Moderate Panel Replacement (< 20%) + Grind	\$45.00
Concrete	Extensive Panel Replacement (< 33%)	\$65.00
Concrete	Extensive Panel Replacement (< 33%) + Grind	\$70.00
Concrete	Partial Reconstruction	\$155.00
Concrete	Full-Depth Reconstruction	\$240.00

<sup>(</sup>a) Recommended unit cost = base unit rate x 2.7 + 15% engineering and inspection.

#### Recommendations

• Increase treatment costs to reflect recent contract bid awards, inclusive costs, and costs for engineering and inspection, as shown in Table 13.



#### TASK 6. BUDGET ANALYSIS

Based on discussions with the City, four budget scenarios were evaluated using Easy Street. The following scenarios were selected to identify network needs and can be updated to reflect any other scenarios:

- Scenario 1: Budget-driven analysis, annual budget of \$5M.
- Scenario 2: Target-driven analysis, target PCI of 70 for arterials and collectors and target PCI of 65 for local roads.
- Scenario 3: Budget-driven analysis, local roads only, annual budget of \$1.5M.
- Scenario 4: Target-driven analysis, local roads only, target PCI of 70.

Many of the City's input values are in-line with standard pavement management practices. Therefore, for the scenarios evaluated in this task, modifications were not made to the existing decision trees and prediction models. However, as will be discussed, treatment costs and weighting (or multiplier) factors were changed.

#### **Unit Cost Assumptions**

The following scenarios utilize the recommended all-inclusive cost shown in Table 13. As noted in Maintenance and Rehabilitation Strategies, the baseline costs were critically reviewed and it was found that multiple items had unit costs that required adjustment in order to more accurately reflect the City's actual pavement rehabilitation project costs.

Easy Street utilizes several base unit rate modifiers to account for a variety of factors (e.g., level of distress, functional classification). Modifications to the Easy Street unit cost multipliers included:

- Unit Rate Multiplier (Parameters tab, cell H70) = 100 (cost x unit rate multiplier/100).
- Unit Rate Exp factor (Rehab Activities tab, column L) = 1.00. Easy Street values range from 1.00 (maintenance and preservation activities) to 2.00 for reconstruction. Since the recommended costs (Table 13) are based on all-inclusive costs from both rehabilitation and reconstruction, it is recommended that this factor be set to 1.0 for all treatments.
- FunCL Rate Premium (Rehab Activities tab, cells n10:s10). This factor accounts for costs
  associated with roadway functional classification (e.g., a higher cost is need to rehabilitate a
  major arterial compared to a local road). The bid item tab review was conducted on City
  projects located on the arterial network. Therefore, the following FunCL rate premium are
  recommended for use in the following scenarios:

Major arterials: 100
Minor arterials: 100
Collectors: 90
Local roads: 75

• Remove and Replace/Grinding (Rehab Activities tab, Column K). This factor applies a percent increase to account for additional pavement removal/replacement and grinding needs as a function of pavement condition. Since these costs were included in the development of the all-inclusive costs, this factor was set to zero for all treatments.

Finally, while the estimated treatment costs are based on several recent City bid tabs, it is difficult to accurately characterize unit bid prices due to fluctuations in material costs, labor rates, treatment type, treatment quantities, etc. Therefore, it is important to routinely evaluate and update treatment unit costs. Due to fluctuating costs, it is difficult to ensure 100 percent accuracy for future budget estimates.



#### **Decision Trees**

The City's current decision trees were used in the analysis of each budget scenario. For asphalt pavements, the decision tree is arranged according to PCI range and pavement strength (i.e., weak, moderate, and strong). Figure 6 illustrates the asphalt pavement work activities color-coded by treatment type.

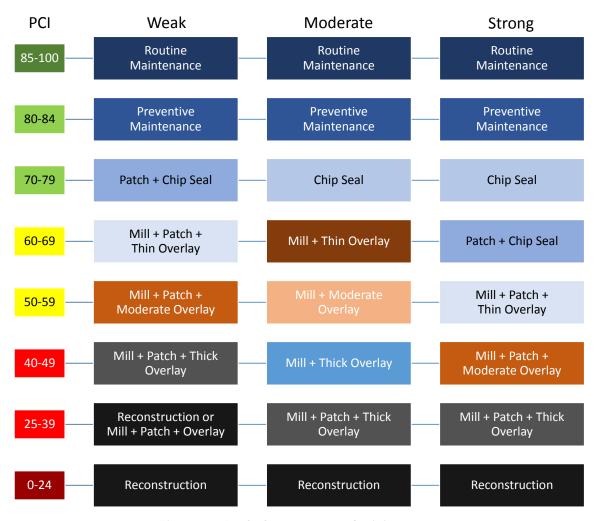


Figure 6. Asphalt pavement decision tree.

For concrete pavements, the decision tree is arranged according to PCI range and roughness index (i.e., < 60 and > 60). As with asphalt pavement, Figure 7 illustrates concrete pavement work activities color-coded by treatment type.



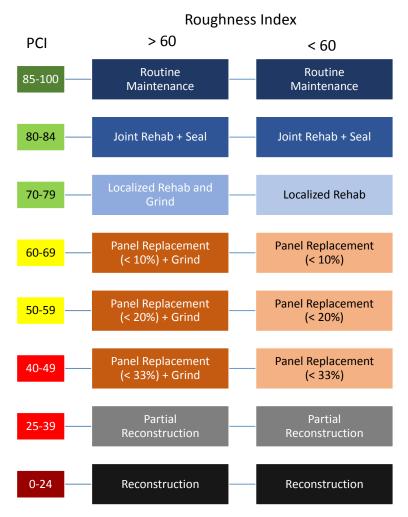


Figure 7. Concrete pavement decision tree.

#### **Budget Analysis**

#### Scenario 1

This scenario evaluates the current City budget of \$5M/year, applied to the entire network and analyzed over a 5-year period. The primary inputs included:

•	Current PCI Date:	1/1/2019
•	Analysis Start Date:	1/1/2019
•	Budget Dedicated to Surface Treatments:	0 percent
•	Analysis Period:	5 years
•	Annual Budget:	\$5M

The results of this scenario indicate the PCI will decrease to 65 and the backlog will increase to 11.0 percent over the 5-year period (Table 14). With this budget-driven scenario, the total expenditure over the 5-year analysis period will be approximately \$25M. The current City budget is lower than the Easy Street recommended annual budget of \$8.4M/year, which is the average of the budget required to maintain the current PCI (\$9.4M/year) and the budget required to maintain the current backlog (\$7.5M/year). The Easy Street results for Scenario 1 are provided in Appendix A.



Program Year	Expenditure	Network PCI <sup>(a)</sup>	Backlog <sup>(a,b)</sup>
2019	\$4,999,531	69	7.4
2020	\$4,998,068	67	8.3
2021	\$4,999,827	67	9.0
2022	\$4,997,996	66	9.9
2023	\$4,999,535	65	11.0
5-Yr Total	\$24,994,957	_	_

Table 14. Scenario 1 Results

Table 15 provides a summary of the annual expenditures by functional class and year. The analysis shows that the largest portion of the budget, over the 5-year analysis period, is allocated to the minor arterial network.

Table 15. Scenario 1 Budget Breakdown by Year and Functional Class

Program Year	Major Arterial	Minor Arterial	Collector	Local	Total Expenditure
2019	\$2,983,920	\$1,921,344	\$0	\$94,267	\$4,999,531
2020	\$2,214,120	\$2,770,350	\$0	\$13,598	\$4,998,068
2021	\$177,550	\$2,709,804	\$249,084	\$1,863,389	\$4,999,827
2022	\$976,900	\$2,732,498	\$1,116,391	\$172,207	\$4,997,996
2023	\$320,160	\$3,600,580	\$71,400	\$1,007,395	\$4,999,535
5-Yr Total	\$6,672,650	\$13,734,576	\$1,436,875	\$3,150,856	\$24,994,957

#### Scenario 2

. . . . .

This scenario evaluates the budget needed to achieve a PCI of 70 for arterial and collector roads and a PCI of 65 for local roads. The primary inputs included:

•	Current PCI Date:	1/1/2019
•	Analysis Start Date:	1/1/2019
•	Budget Dedicated to Surface Treatments:	0 percent
•	Analysis Period:	5 years
•	Arterial and Collector Target PCI:	70
	Local Target PCI:	65

As shown in Table 16, to increase the PCI to 70 for arterials and collectors and local roads to a PCI of 65, over the 5-year analysis period, will require an annual budget of approximately \$6.8M. This expenditure will result in a decrease in the backlog for arterials and collectors from 5.5 percent to 4.6 percent and an increase in the backlog for local roads from 7.4 percent to 10.5 percent.

It's important to recognize that a long-term budget of approximately \$1.9 million for local access streets will result in a continuous decline of pavement conditions beyond year 5 of this Scenario. To maintain a long-term PCI of 65, increased funding is required.



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<sup>(</sup>a) Initial values taken from IMS's 2017 survey data and aged to January 1, 2019 using Easy Street.

 $<sup>^{(</sup>b)}$  Percent of pavements (by area) on the entire network, with PCI < 40.

Table 16. Scenario 2 Results

Program	Arterials and Collectors			Local Roads			Total
Year	Expenditure	PCI (a)	Backlog (%) <sup>(a,b)</sup>	Expenditure	PCI (a)	Backlog (%) <sup>(a,b)</sup>	Expenditure
2019	\$4,959,906	69	5.5	\$1,889,409	69	7.4	\$6,849,315
2020	\$4,959,621	69	5.4	\$1,889,059	68	8.0	\$6,848,680
2021	\$4,959,005	69	5.0	\$1,889,547	67	8.8	\$6,848,552
2022	\$4,958,847	70	4.5	\$1,889,563	66	9.4	\$6,848,410
2023	\$4,958,707	70	4.6	\$1,888,940	65	10.5	\$6,847,647
5-Yr Total	\$24,796,086	_	_	\$9,446,518	_	_	\$34,242,604

<sup>(</sup>a) Initial values taken from IMS's 2017 survey data and aged to January 1, 2019 using Easy Street.

#### Scenario 3

Recently, the City obtained approximately \$1.5M/year from garbage collection fees to be designated for the maintenance of the local road network. Therefore, this scenario determines the impact the \$1.5M/year, over the next 5 years, will have on the PCI of the local road network. For this scenario, it is assumed that none of the current City budget (\$5M/year) is allocated to the local road network (i.e., the segments in the local road network were extracted from the entire network and an annual budget of \$1.5M was applied). The primary inputs included:

•	Current PCI Date:	1/1/2019
•	Analysis Start Date:	1/1/2019
•	Budget Dedicated to Surface Treatments:	0 percent
•	Analysis Period:	5 years
•	Local Streets Annual Budget:	\$1.5M

The PCI for local roads drops from 69 to 64 by the end of the 5-year period and the local road backlog steadily increase to 11.5 percent (Table 17).

Table 17. Scenario 3 Results

Program Year	Expenditure	Network PCI <sup>(a)</sup>	Backlog <sup>(a,b)</sup>
2019	\$1,499,503	69	7.6
2020	\$1,499,786	67	8.4
2021	\$1,499,796	67	9.4
2022	\$1,499,004	65	10.2
2023	\$1,499,357	64	11.5
5-Yr Total	\$7,497,446	<del>-</del>	<u> </u>

<sup>(</sup>a) Initial values taken from IMS's 2017 survey data and aged to January 1, 2019 using Easy Street.

Similar to Scenario 2, given an annual budget of \$1.5M, the PCI of the local access streets will continue to decline and the backlog will continue to increase beyond year 5. Increased funding is required to prevent the local access streets from falling into the poor condition category.



<sup>(</sup>b) Percent of pavements (by area) on the entire network, with PCI < 40.

<sup>(</sup>b) Percent of pavements (by area) on the entire network, with PCI < 40.

#### Scenario 4

This scenario determines the level of funding needed to improve the local roads network to a PCI of 70. As with Scenario 3, it is assumed that none of the City's current budget is allocated to the local roads. The primary inputs included:

•	Current PCI Date:	1/1/2019
•	Analysis Start Date:	1/1/2019
•	Budget Dedicated to Surface Treatments:	0 percent
•	Analysis Period:	5 years
•	Local Streets Maintain PCI:	70

As shown in Table 18, the estimated annual budget is approximately \$5M. With this level of funding, the local road backlog will steadily decrease to 3.6 percent by the end of the 5-year analysis period. With this target-driven scenario, the required total expenditures over the 5-year analysis period is approximately \$25M.

Program Year	Expenditure	Network PCI <sup>(a)</sup>	Backlog <sup>(a,b)</sup>
2019	\$5,009,125	70	6.6
2020	\$5,009,707	70	5.8
2021	\$5,008,904	70	5.3
2022	\$5,009,676	70	4.4
2023	\$5,009,491	70	3.6
5-Yr Total	\$25,046,903	_	_

Table 18. Scenario 4 Results

#### Comparison

As described above and summarized in Table 19, it is estimated that the current City budget (Scenario 1: \$5M/year) will result in a decline in the network PCI and an increase in the backlog percent over the next 5-year period. Targeting a PCI of 70 for arterials and collectors and allowing the local road network to decline to a PCI of 65 (Scenario 2) requires an annual budget of approximately \$6.9M; however, the percent backlog for local roads will increase to 10.5 percent. For the local road network, dedicating only the garbage collection fee (\$1.5M/year) will results in a decline in the PCI to 64 over the 5-year period (Scenario 3); however, to maintain a PCI of 70 will require an annual budget of approximately \$5M (Scenario 4).

Although evaluation of a long-term analysis period (> 10 years) is currently unavailable in Easy Street, it can be expected that without an increase in the City's annual pavement budget, continued decline in pavement condition can be expected.



<sup>(</sup>a) Initial values taken from IMS's 2017 survey data and aged to January 1, 2019 using Easy Street.

 $<sup>^{(</sup>b)}$  Percent of pavements (by area) on the entire network, with PCI < 40.

Tabl	e 1	9. :	Scenario	o Co	mpari	son

Scenario .		PCI (Backlog %)				5-Year Annual
		2020	2021	2022	2023	Expenditure <sup>(a)</sup>
1. Current City Budget	69 (7.4)	67 (8.3)	67 (9.0)	66 (9.9)	65 (11.0)	\$5,000,000
2. Target Driven by Functional Class						\$6,860,000
Arterials and Collectors (PCI 70) &	69 (5.5)	69 (5.4)	69 (5.0)	70 (4.5)	70 (4.6)	\$4,960,000
Local Roads (PCI 65)	69 (7.4)	68 (8.0)	67 (8.8)	66 (9.4)	65 (10.5)	\$1,900,000
3. Local Roads (\$1.5M/year)	69 (7.6)	67 (8.4)	67 (9.4)	65 (10.2)	64 (11.5)	\$1,500,000
4. Target Driven Local Roads (PCI 70)	70 (6.6)	70 (5.8)	70 (5.3)	70 (4.4)	70 (3.6)	\$5,010,000

<sup>(</sup>a) Average annual costs where applicable.

#### Recommendations

The following recommendations are based on the results of the budget analysis:

- Consider dedicating a portion of the annual budget to preventive maintenance to preserve streets already in good condition.
- Pursue additional funding sources to ensure target-driven scenarios are feasible.
- Request IMS to update Easy Street for analysis periods greater than 5 years (e.g., 20 years).
- Consider using decision-support tools that include:
  - o Optimizing budget percent dedicated to preventive maintenance on a yearly basis.
  - o Allowing target values by functional class for network-wide analyses.

A summary of Easy Street parameters, current City values, and NCE recommended values are shown in Table 20.

Table 20. Assessment of Budget Analysis Input Parameters

Input Parameter	Current Value	Recommended Value
Analysis Period	≤ 5 years	≤ 20 years <sup>(a)</sup>
Backlog limit	PCI < 40	No recommended changes
Decision tree	See Figures 6 and 7	No recommended changes
Functional class priority factors	100, 80, 60, or 40 for major arterial, minor arterial, collector, and local roads, respectively	No recommended changes, values are representative of typical practice
PCI	Overall network	Allow PCI targets by functional class <sup>(a,b)</sup>
Percent budget dedicated to surface treatments	0	10 or optimized for each budget scenario
Treatment costs	See Table 13	Update to reflect actual costs

<sup>(</sup>a) Requires Easy Street modification.



<sup>(</sup>b) City noted that this is an Easy Street function; however, it is not intuitive how this can be conducted in the current version.



# TASK 7. RECOMMENDED TOOLS AND TRAINING

The following provides recommendations on software tools to improve the current pavement management process, to improve efficient use of the pavement management program, or in support of implementing a different pavement management. In addition, City staff training needs related to the pavement management process are provided.

#### **Software Tools**

The primary tool in the pavement management process is the pavement management software. Ideally, the components of a pavement management system include:

#### Data collection:

- o Inventory: number of lanes, section length, section width, surface type, functional classification, shoulder type (e.g., unpaved, curb and gutter, sidewalk, and width).
- Work history: date of construction, type of treatment, thickness of treatment (when applicable).
- Condition survey: roughness or ride (International Roughness Index), rut depth, pavement distress (type, severity, and extent), and condition index.
- o Traffic: truck type, truck count

# · Data analysis:

- o Investment strategies: single- and multi-year analysis, various budget scenarios.
- o Performance analysis: pavement performance prediction, estimate expected life.
- Engineering analysis: design evaluation, preservation and rehabilitation treatments, materials, and mix designs.
- o Feedback analysis: evaluate procedures, recalibrate performance prediction models.

In general, a pavement management system provides the user with the information needed to track pavement condition, predict future performance, identify treatment type and timing, determine budgetary needs and impacts of constrained budgets and different treatment types and timing, and support agency accountability efforts. Other potential tools include applications for hand-held pavement condition assessment, GIS, and integration with other asset management systems.

# Assessment of Easy Street

Easy Street meets the majority of the pavement management system components. Table 21 provides a summary of the Easy Street components and NCE's assessment of sufficiency. Based on Table 21, the major hindrance to the current pavement management process is the lack of previous detailed pavement condition data (severity and extent for each distress type) and work history data. In its current format, the exclusion of detailed pavement condition data and work history information from Easy Street is considered to be a significant shortcoming to the pavement management process.



**Table 21. Easy Street Components** 

Category	Component	Easy Street Component?	Discussion	
Inventory	Number of lanes	No	Could be estimated	
Data	Section length	Yes	_	
	Section width	Yes	May not be accurate <sup>(a)</sup>	
	Surface type	Yes	_	
	Functional classification	Yes	<del>-</del>	
	Shoulder information	Yes	However, all values are null	
Work	Construction date	No	Information is needed to assess	
History	Treatment type	No	treatment performance	
	Treatment thickness	No		
Condition	Roughness or ride	Current year only	Detailed pavement condition data	
Survey Data	Pavement distress	PCI deduct values	(type, severity, and extent) is needed to confirm prediction models and assess performance or	
Data	Rut depth	Current year only		
	Condition index	Current year only	different treatment types and materials	
Traffic	Truck type	No	Not an essential component;	
Data	Truck count	No	although not as accurate, functional classification is often used in lieu of truck data	
Performance Analysis	Performance prediction	Yes	Internal equations; unknown if updated after each survey cycle	
	Treatment life	Yes	Only includes 5-year assessment; predicted year would be helpful	
	Decision tree	Yes	Preservation treatments not included; consider adding a chip seal program	
Investment Analysis	Single- and multi-year	Limited to < 5 years	Longer-term analysis maybe beneficial (10 – 20 years)	
	Budget scenarios	Yes	Budget- & target-driven	
Engineering analysis	Evaluate designs, preservation and rehabilitation treatments, materials, and mix designs	No	Analysis is typical conducted outside of the pavement management system; however, complete inventory, historical, and condition survey data is needed	

<sup>(</sup>a) Based on roads included in quality control assessment (Task 11); however, City noted data provided to IMS was based on review of Google images.

# Desirable Functions of a Pavement Management System

A questionnaire was provide to the City to assess the desirable functions of a pavement management software. City staff identified a number of "must have" attributes and features including the ability to evaluate "what if" budget scenarios, funding level needed to maintain a specified PCI level, identify unfunded backlog and percent of streets in good, poor, and failed condition, and the ability to include customizable treatment costs (Table 22). The City staff-identified "must have" attributes and features are currently included in Easy Street. Easy Street supports some of attributes and features listed in Table 22; however, it does not currently allow for the inclusion of work history, previous survey results, and stop-cap costs, evaluation of long-term (> 5 years) budget scenarios, GIS integration, development of standard or customizable reports, and GASB reporting. If the City determines these attributes are important, discussion with IMS for inclusion or evaluation of other pavement management programs is recommended.



Table 22. Summary of Desirable Functions of Pavement Management Software

Software Features	3 - must have, 2 - desirable, 1 - desirable but not necessary, 0 - not needed				Easy	
	Bill	Colin	Mike	Adam	Average	Street
	Budgeta	ary Analys	sis			
"What-if" funding scenarios	3	3	3	3	3.00	Yes
Funding level to maintain PCI	3	3	3	3	3.00	Yes
Multi-year work plan	3	3	3	2	2.75	Yes <sup>(a)</sup>
Committed projects	2	3	3	3	2.75	Yes
Customizable prediction models	2	3	3	2	2.50	No <sup>(b)</sup>
Default performance prediction models	3	2	1	3	2.25	Yes
Stop-gap costs	2	2	3	2	2.25	No
"Packaging" projects	2	1	3	2.5	2.13	Yes
Additional Performance Measures						
Unfunded backlog	3	3	3	3	3.00	Yes
Percent of good, poor, failed streets	3	3	3	3	3.00	Yes
Main	tenance a	and Rehal	nilitation			
Customizable unit costs	3	3	3	3	3.00	Yes
Customizable thresholds	2	3	3	3	2.75	Yes <sup>(c)</sup>
Customizable M&R decision tree	2	3	3	2.5	2.63	Yes
	GISTr	ntegration				
List desired queries	2	3	3		2.67	No
Exportable shapefiles	2	3	3		2.67	No
Internal GIS module	2	2	3	2	2.25	No
internal distribution 2 2 2 3 2 2.23 NO						
Reports						
Customizable Reports	3	3	3	2	2.75	No
Graphs	3	3	2		2.67	Yes <sup>(d)</sup>
Standard Reports	3	2	1	2.5	2.13	No
GASB	2		_	-	2.00	No

<sup>(</sup>a) Limited to 5 years.

# **Training**

Suggested training topics are provided in Table 23. Training has been arranged according to level of importance, with a "1" being the most important. In addition to the recommended training, it is also recommended that the City develop a "desk manual" that documents, for example, the process of evaluating the information received from IMS, step-by-step procedures for conducting any needed analyses, and information included in reports to upper management and the City Council.



<sup>(</sup>b) Easy Street "Curve Calcs" tab includes performance model information, but will require IMS to conduct changes.

<sup>(</sup>c) Overall network only; could be beneficial to allow PCI targets by functional classification.

<sup>(</sup>d) Not customizable.

Table 23. Recommended Training

Topic	Importance	Discussion
Data quality management	1	Describe the importance of data quality, standards and requirements, maximize accuracy, repeatability, etc.
Software function and operation	1	Describe functionality, how to conduct various analyses, discuss results, and information to report
Performance prediction	2	Describe importance, what data is needed, what analysis is conducted, and how results are verified
Budget analysis	2	Describe how the analysis is conducted, target- and budget-driven analysis, and assessing next steps
Treatment selection	2	Describe applicable treatment types, timing, and costs, and construction activities
Condition surveys	3	Describe manual, semi-automated, and automated condition surveys, focusing on the latter

## Recommendations

Based on the contents of the current version of Easy Street, previous versions (2010, 2013, and 2015) can be accessed and distress types and PCI deduct values extracted. It is recommended that the City:

- Request IMS to populate Easy Street with the detailed results of all pavement condition surveys, including the survey year, and severity and extent of each distress type.
- Request IMS to populate Easy Street with a work history of the road network, including construction year, layer or treatment type, and thickness.
- Provide staff training.
- Develop a "desk manual" that documents, for example, the process of evaluating the information received from IMS, step-by-step procedures for conducting any needed analyses, and information included in reports to upper management and the City Council.

While the addition of this information does not appear to impact the current functionality of Easy Street (e.g., add data into separate worksheets), maintaining a history of pavement condition assessment and work history is an essential component of a pavement management system.

Additionally, in the event the City determines that the recommended functionality modifications to Easy Street are cost prohibitive, and the inclusion of stop-cap costs, GIS integration, standard or customizable reports, and GASB reporting is important, it is recommended the City evaluate other pavement management programs.



# TASK 8. PUBLIC OUTREACH

The following provides recommendations for public outreach activities in support of pavement management. Recommendations are based on efforts conducted by NCE for other local agencies.

# City Council Workshops

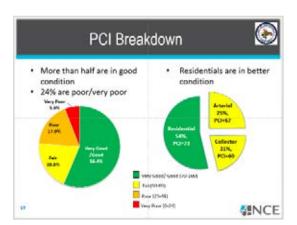
Target new members and members wanting a refresher. Each workshop would be no more than 2 hours in length, and cover sufficient information to provide understanding, but not necessarily specific details (e.g., discuss performance modeling without getting into the statistical analysis component). For each workshop, participants would be provided a briefing document that summarizes the information; this way the information can be used for future reference, as well as for future Council workshops. Potential workshops include:

- How pavements perform (a.k.a., why pavements fail).
- Pavement management basics (e.g., types of distress, how distress is measured, treatment types, timing, and costs, performance prediction, budget analysis).
- Budget analysis (e.g., how performance models are used to estimate budgetary needs, how to select cost-effective treatments and when to apply them).

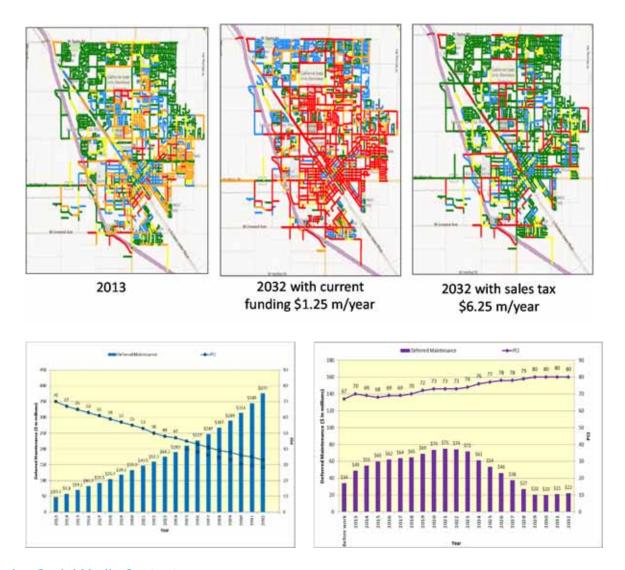
# **City Council Presentations**

Ideally, City Council presentations on pavement management would be conducted on a regular schedule, although in reality this is not always possible. The presentations would provide updates on how the City is meeting its pavement management goals. The information shared could include (each presentation would not necessarily include the same information):

- What street network does the City own/maintain?
- What condition is it in?
- What repairs are needed and when?
- How does the City cost-effectively maintain or improve streets?
- How are funding needs determined and how does it impact pavement condition?
- Examples of information to share may include:







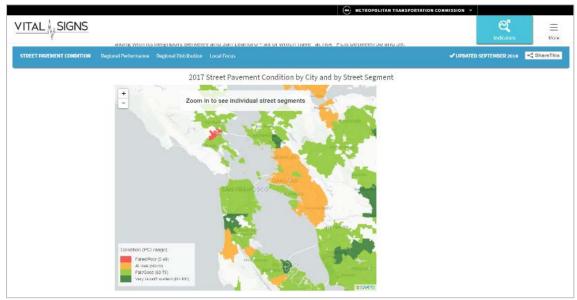
# **Develop Social Media Content**

Social media is typically used to announce construction projects, traffic delays, etc., and less in relation to pavement management. This is because relatively little pavement management information is of interest to the masses, and thankfully, also because pavements do not deteriorate rapidly where a media blast would be important.

Figures 8 through 10 provide examples of agency performance measure websites:







Source: http://www.vitalsigns.mtc.ca.gov/street-pavement-condition.

Figure 8. Performance measures for the San Francisco Metropolitan Transportation Commission.

#### BALANCED TRANSPORTATION Reduce reliance on single occupancy vehicles and improve connectivity and multi-modal mobility in Kirkland in ways that maintain and enhance travel times, safety GOAL 2013 2014 2015 2016 2017 Target The City funds active Percent of Capital Improvement transportation options 31% 38% 36% 41% 32% 33% **Program Transportation funding** devoted to Active Transportation So that ... Percent of proposed Intelligent 100% of ITS The City can implement the Transportation System (ITS) 37% 38% 62% 63% 94% Strategic adopted Active Transportation projects completed and Intelligent Transportation Complete sidewalk construction 100% by System Plans on at least one side of all school 89% 89% 89%2 90% 90% 2019 walk routes Percent of bicycle network 100% by 71%4 71%4 79% construction improvement 64% 64% 2018 projects completed Percentage of designated arterials 60% 60% 60% 62% 62% 100% that are complete streets So that ... Residents surveyed are satisfied with maintenance of active transportation facilities Kirkland has an integrated No 82% 90% multi-modal system of Data transportation that provides Automobile crashes involving mobility and safe travel 25 14 24 16 18 0 bikes Automobile crashes involving 24 20 0 pedestrians

Source: http://www.kirklandwa.gov/depart/CMO/Reports/Performance Measures.htm.

Figure 9. Performance measures for the City of Kirkland, WA.

# Arterial street rating Street Conditions are measured in order to prioritize maintenance needs. The rating is from 0 to 100, with 100 being a brand new street. The categories are classified as Good from 70 to 100, Fair from 50 to 70, and Poor from 0 to 50. This rating system does vary from city to city with Spokane currently using the higher end of the number scale. The goal of the City is to keep Good Streets good and improve on the streets that require additional maintenance.

Figure 10. Performance measures for the City of Spokane, WA.

Source: https://my.spokanecity.org/performs/.

# **Conduct Town Hall Meetings**

Similar to the City Council Workshops, Town Hall meetings would provide information specific to the interests of business owners and residents. Potential topics include:

- How the City manages the pavement network (similar to pavement management basics).
- How the City tracks pavement condition.
- How funding impacts street condition.
- City activities for managing the pavement network.

Additional topics of interest could be included based on input from the public.





# TASK 9. IMPLEMENTATION ACTIVITIES

The following includes an assessment of the City pavement management system implementation status and needed activities.

# Roadway Network and Inventory Data

The City has a well-established GIS that identifies the road network. It was noted during the quality control evaluation that roadway widths were not accurately reported. To improve estimates of treatment application quantities and costs, it is recommended that roadway widths be verified and updated as needed.

# **Pavement Condition Data Collection**

The current pavement condition data collection procedure is conducted using automated data collection and semi-automated pavement review. Distress assessment is in accordance with ASTM D6433. As technology advances, consideration of 3D data analysis is recommended.

One potential shortfall of the current pavement condition data reporting process is the lack of pavement condition history. Easy Street does not include previous PCI results for those roads that have received multiple pavement condition surveys. Having a historical record of pavement condition is critical for evaluating pavement performance prediction models and for assuring pavement condition ratings from one cycle to the next are reasonable. It is understood this information is available from previous years submittals, but extracting and manipulating the data could be challenging and time consuming. It is recommended that the City request historical condition data be included with each survey cycle data submittal.

The City currently conducts the pavement condition survey on a slightly lower cycle than ideal. Therefore, it is recommended that the City consider and increase the frequency of the pavement condition survey to:

- Arterial and collector network (100 percent survey every 2 years) and half of the local road network (100 percent survey every 4 years) or
- All arterials (100 percent survey every 2 years), 50 percent for collectors (100 percent survey every 4 years), and 33 percent for local roads (100 percent survey every 6 years).

Finally, it is recommended that the City develop and implement a pavement condition data collection quality management plan to verify data collection and analysis meets the specified procedures, protocols, and standards (including quality control and data acceptance).

# **Pavement Condition Targets**

The City's pavement condition targets were compared to other local agencies in the Pacific Northwest. The City's targets are slightly lower than other agencies and the City's overall road network condition (PCI score) declines approximately 1 PCI point every year. At this time, the current budget level is not sufficient to meet the City's current pavement condition targets. While the City has generally been able to maintain the overall road network in good condition (PCI > 60), additional funding is required to sustain the City's current overall road network target PCI of 70. In the event additional funding can be secured, it is recommended that the City consider increasing its overall pavement condition target to a PCI greater than 70.

#### Maintenance and Rehabilitation Decision Tree

The City's maintenance and rehabilitation decision tree was reviewed and an assessment of treatment types, PCI trigger values, costs, and expected life was conducted. The treatment types and PCI trigger values for different rehabilitation/treatment options was found to be in line with industry standards.



Further, the expected life for each unique rehabilitation/treatment option was also found to be in line with industry standards. As recognized by the City, the treatment costs included in Easy Street are lower than actual estimated costs. It is recommended the City increase treatment costs to directly reflect actual bid tabulations. In addition, while included in the decision tree, preservation treatments are not currently utilized; therefore, it is recommended, as a minimum, that the City assess the potential of including chip seals as a treatment option for asphalt pavements.

# **Pavement Management System**

Easy Street meets the majority of the pavement management system components. However, a significant shortcoming of the current version of Easy Street is the lack of previous detailed pavement condition data (distress type, severity, and extent) and work history data (construction year, layer or treatment type, and thickness). In addition, City staff identified stop-gap cost analysis, GIS integration, and customizable reports and graphs as desirable features; however, these are unavailable in the current version of Easy Street. If the City determines these features are important, discussion with IMS for inclusion or evaluation of other pavement management programs (e.g., Paver<sup>TM</sup>, StreetSaver<sup>®</sup>) is recommended.

#### **Performance Prediction Models**

Easy Street includes pavement performance prediction models; however, verification of how well the performance prediction models reflect in-field performance was beyond the scope of work. In the event previous survey data is made available, how well the prediction models relate to field performance can be assessed. In addition, the performance models included in Easy Street cannot be modified by the City and require IMS assistance to make any changes; considering the impact, this is typical of commercial pavement management system software.

# **Funding Estimate**

Easy Street is capable of analyzing the following budgetary factors:

- Target-driven agency-specified PCI level to be achieved by the end of the analysis period. The default PCI value is 72.
- Budget-driven agency-specified budget for each year (can be different from year-to-year) of the analysis period.
- Recommended (Easy Street) budget highest budget of 1) the average steady state budget and maintain current backlog budget, 2) the PCI control budget, or 3) the backlog control budget.
- Steady state maintains the existing PCI level over the analysis period.
- Maintain existing backlog maintains the existing backlog percent over the analysis period.
- PCI control maintains the PCI above a minimum value. The default PCI value is 65; however, this value can be modified by the user.
- Backlog control maintains the backlog below a minimum percent over the analysis period. The default backlog value is 12 percent and can be modified by the user.
- Fix all averaged budget needs analysis that determines how much money is needed to perform all maintenance and rehabilitation treatments at the optimum time.
- Target backlog agency-specified backlog percent by the end of the analysis period. The default value is 10 percent.

Easy Street currently includes a good selection of budget scenario analyses, and is comparable to other pavement management software programs. However, Easy Street currently lacks the ability to conduct analyses beyond a 5-year period.



# Reporting

Easy Street is not currently set up to generate user-specified data tables, graphs, or reports. However, the needed information to do so is contained within Easy Street, and to an extent, in the IMS reports. Easy Street includes several premade graphs (e.g., backlog versus annual budget, PCI versus annual budget, backlog by budget level) that can be used as is or modified by the user.

# Feedback Loop

Easy Street appears to be a powerful tool that follows pavement management principles. Although a spreadsheet application provides flexibility for both the developer and users, its operation can be a bit cumbersome (e.g., multiple tabs, several hidden tabs, tabs that may not be used by a given agency) and time consuming to conduct the analysis. The lack of a user guide is considered to be a critical issue. If the City continues utilization of Easy Street, it is highly recommended that IMS be asked to provide a user guide, as well as hands-on training and supporting materials. The user guide (and training materials) should not only include discussion of functionality, but should also include information related to, for example, performance model development, budget analysis, and project and treatment selection. Having this information will be essential for new staff, as a reference to existing staff, and in the event of staff turnover.

The City currently has a single staff member responsible for pavement management. Although there may not be a need for additional pavement management staff, it is highly recommended that the current process be well documented. Documentation could include the development of a desk manual that contains, for example, an Easy Street operational manual, step-by-step processes documenting the City's evaluation of data and results, and generation of tables, figures, and other reporting information.

Based on discussions with the City, a number of staff training needs were identified. These training needs would greatly assist current staff as well as incoming staff in the understanding of the pavement management process, software, and implications on budgetary needs and analyses. Recommended training topics include:

- Data quality management plans.
- · Easy Street operation and functionality.
- Pavement performance prediction modeling.
- Budgetary analysis.
- Treatment type selection, timing, performance, and cost.

In relation to City Council members, a number of workshops and presentations would be helpful to aid in illustrating the significance and importance of a pavement (or asset) management process. An essential component of workshops and presentations is to provide a unified message that illustrates the pavement (or asset) management procedure, the importance of data collection, the accuracy of performance prediction, and the impact on budget and network performance. Having a reliable pavement management process that City Council members understand, and that consistently delivers a similar message from year-to-year, will greatly improve the credibility of the City pavement-related recommendations. Potential City Council workshops and presentations include:

- Workshops:
  - o How pavements perform (a.k.a., why pavements fail).
  - o Pavement management basics (e.g., types of distress, how distress is measured, treatment types, timing, and costs, performance prediction, budget analysis).
  - o Budget analysis (e.g., how performance models are used to estimate budgetary needs, how to select cost-effective treatments and when to apply them).



#### Presentations:

- o What street network does the City own/maintain?
- o What condition is it in?
- o What repairs are needed and when?
- o How does the City cost-effectively maintain or improve streets?
- o How are funding needs determined and how do they impact pavement condition?

At this time it appears that Easy Street will meet potential future changes in data collection technology, additional or revised analysis procedures, and software and hardware upgrades. Although the number of records in Easy Street does not exceed the capabilities of Microsoft Excel, it is uncertain if this may become an issue in the future.

#### Recommendations

The following provides both short- and long-term recommendations for pavement management implementation activities.

# Short-Term (1 to 2 years)

- Pursue additional funding sources to ensure target-driven network scenarios are feasible.
- Request detailed historical condition data (e.g., survey year, distress type, severity, and extent) be added to Easy Street for each pavement condition survey conducted to date.
- Request IMS to add work history data (construction year, layer or treatment type, and thickness) to Easy Street.
- Request Easy Street user guide and supporting materials, and potential for having hands-on training.
- Consider increasing treatment costs to directly reflect actual bid tabulations.
- Request Easy Street be updated to include analyses beyond a 5-year period.
- Conduct pavement condition surveys at a higher testing frequency.
- Develop and implement a pavement condition data collection quality management plan.
- Assess the inclusion of preservation treatments (e.g., chip seals) for asphalt pavements.
- Determine importance of including stop-gap cost analysis, GIS integration, and customizable reports and graphs in the pavement management program. If determined to be important, discuss with IMS or evaluate other pavement management programs (e.g., Paver™, StreetSaver®).
- Develop standard and customizable reporting requirements.
- Document current pavement management process (e.g., desk manual).
- Develop a public outreach program/schedule that promotes and develops the City's pavement management program, including preparing and delivering City Council Workshops, City Council pavement management presentations, social media content, and Town Hall Meetings.

# Long-Term (3 or more years)

- Verify and update roadway widths to improve the accuracy of maintenance and rehabilitation costs estimates.
- Consider increasing overall pavement condition target to a PCI greater than 70.
- As technology advances and is verified, consider requiring 3D data analysis as part of the pavement condition data survey contract.
- Validate pavement performance prediction models.
- Address all IMS-specific recommendations from Task 3 regarding Easy Street's functionality.



- Provide staff training on:
  - o Data quality management plans.
  - o Easy Street operation and functionality.
  - o Pavement performance prediction modeling.
  - o Budgetary analysis.
  - o Treatment type selection, timing, performance, and cost.





# TASK 11. PAVEMENT CONDITION SURVEY QUALITY CONTROL

A manual survey in accordance with ASTM D6433 was conducted by NCE on approximately 5 percent (or 241 sections) of the City's pavement network. The samples were distributed among arterials, collectors, and local streets and included both asphalt and concrete pavements. The PCI from the manual (quality control) survey was calculated and compared to Easy Street PCI results. The results of this comparison, as well as the selection process for the QC survey samples and the construction of the Paver™ pavement management software database into which the QC survey data was entered as described below.

# Selecting Samples for the QC Survey

To ensure the samples were distributed among functional class, pavement condition, and surface type, the following describes the selection process:

- 1. Sort each segment of the pavement network by functional class.
- 2. Generate separate Microsoft Excel worksheets for each functional class.
- 3. Copy segment inventory data to the respective worksheet.
- 4. Sort segments in each worksheet by PCI value.
- 5. Define condition categories by PCI range (see Figure 2).
- 6. Generate separate worksheets for each functional class-PCI category. For example, create worksheets for "collector-excellent" and "minor arterial-very good," etc.
- 7. Randomize pavement segments within each functional class-PCI category worksheet.
- 8. Select the first 5 percent of pavement segments in each functional class-PCI category worksheet for inclusion in the QC survey.

By following this process, the pavement segment samples were distributed among functional classes as well as condition categories.

A check was conducted to ensure there were a representative number of concrete and asphalt samples. The City network (by area) is comprised of 99 percent asphalt pavements and 1 percent concrete pavements. In total, of the 241 samples, 238 samples (or 99 percent) were on asphalt pavements, and 3 samples (or 1 percent) were on concrete pavements.

Table 24 summarizes the distribution of pavement segment samples by pavement condition and functional class.

Functional	Pavement Condition				
Class	Excellent	Very Good	Good and Fair	Poor and Very Poor	Total
Major Arterial	3	1	5	1	10
Minor Arterial	9	7	16	1	33
Collector	4	4	7	1	16
Local	72	39	60	11	182
Total	88	51	88	14	241

Table 24. Summary of Pavement Segment Sample Distribution

## **QC Survey**

The QC survey was conducted between October 8 through 19, 2018 by an accredited NCE pavement distress rater. Distress type, severity, and extent, and segment length and width were measured for each pavement segment sample. The location of the QC segments are shown in Figure 11.





Figure 11. 2018 QC survey locations.

#### Paver™ Database Construction

After the QC survey was completed, a database was constructed using the Paver™ pavement management software (<a href="http://www.paver.colostate.edu/">http://www.paver.colostate.edu/</a>). Paver™, originally developed for the Department of Defense, is a pavement management tool that uses pavement condition data to calculate PCI, develop pavement performance curves, and predict future maintenance and rehabilitation needs. Paver™ is one of several pavement management software tools used by NCE and was selected for this project to calculate PCI from pavement condition data collected during the QC survey. The Paver™ database was populated using the GISID previously assigned to each pavement segment sample and Section IDs were assigned sequentially along the road. If multiple surface types existed on a given road segment, each surface type was assigned its own Section ID number.

#### Comparison of Distress Types, Counts, and Quantities

The distress types from the IMS survey (obtained from Easy Street) were compared to the distress types noted during the QC survey. Distress quantities were used to determine the most prevalent distress identified during the QC survey. For asphalt pavements, weathering was the most prevalent distress type, followed by longitudinal and transverse cracking and alligator cracking. For concrete pavements, the most prevalent distress types included shrinkage cracking and joint seal damage.



The distress severity and extent are not provided in Easy Street (only distress type and PCI deduct values are included); therefore, the identification of the most prevalent distress types for the IMS survey is based on distress count (i.e., the number of distress occurrences). For the IMS surveys, the most prevalent asphalt pavement distress types included raveling, longitudinal and transverse cracking, and alligator cracking. For concrete pavements, the IMS survey identified distresses included only two occurrences each of faulting, linear cracking, and scaling/crazing.

A comparison of distress type, count, and quantity (QC survey only) and the percent difference between the QC and IMS survey counts are provided in Table 25. The information provided in Table 25 only includes QC sample pavement segments with IMS survey results from 2015 and 2017. Older pavement segments—two of the pavement segment samples were last surveyed by IMS in 2010 and 51 pavement segments where last surveyed in 2013—were excluded from this comparison due to the uncertainty of distress progression between the 2018 QC survey and the 2010 and 2013 IMS surveys.

Table 25. Comparison of Distress Types, Count, and Quantity

	QC S	QC Survey		Count %
Distress Type	Count	Total Quantity	Survey Count	Difference <sup>(a)</sup>
Asphalt Pavements				
Alligator cracking (ft²)	122	83,812	100	18
Bleeding (ft <sup>2</sup> )	6	1,035	3	50
Bumps and sags (ft)	19	875	0	100
Depression (ft)	27	2,660	0	100
Distortions (ft²)	0	0	24	-100
Edge cracking (ft)	37	5,361	16	57
Lane/Shoulder drop-off (ft)	34	4,269	0	100
Longitudinal and transverse cracking (ft)	174	93,644	149	14
Potholes (count)	5	6	78	-1460
Raveling (ft <sup>2</sup> )	57	3,373	179	-214
Rutting (ft <sup>2</sup> )	13	24,576	38	-192
Swell (ft <sup>2</sup> )	14	627	0	100
Weathering (ft <sup>2</sup> )	175	2,846,056	0	100
Concrete Pavements				
Corner spalling (ft <sup>2</sup> )	3	13	0	100
Faulting (no. of slabs)	0	0	2	-100
Joint seal damage (entire section)	3	283	0	100
Joint spalling (no. of slabs)	8	100	0	100
Linear cracking (no. of slabs)	4	102	2	50
Scaling/Crazing (no. of slabs)	1	2	2	-100
Miscellaneous				
Patches/Utility cut (ft²)	99	88,525	78	21
Polished aggregate (ft²)	9	2,484	2	78
Railroad crossing (ft²)	5	4,136	0	100

<sup>(</sup>a) Negative value indicates IMS survey results are higher than the QC survey results.

Based only on distress count, the percent difference between the more "critical" distress types (distress types that tend to indicate the need for treatment), are within 20 percent for asphalt pavements, and includes alligator cracking, and longitudinal and transverse cracking. Also of interest is that the IMS survey did not identify bumps and sags and depressions (counts of 19 and 27 for the QC survey, respectively), while the QC survey did not identify any distortions (count of 24 for the IMS



survey). It should be noted that undulations in the road surface are more accurately characterized by the International Roughness Index, which is included as part of the IMS survey. For concrete pavement samples, the IMS survey did not identify several distress types that were noted in the QC survey (e.g., linear and shrinkage cracking, joint spalling). Not specific to a single pavement type, there was relatively good agreement for patches/utility cuts between the QC and IMS surveys.

# **Comparison of Calculated PCI**

As noted, the IMS surveys were conducted in 2010, 2013, 2015, and 2017. A breakdown of the IMS condition survey and the number (and percent) of pavement segments included in the QC sample is shown in Table 26. Ideally, the QC survey should be conducted within 4 weeks (prior to or following) the IMS survey to minimize the potential difference in distress propagation. Therefore, rather than comparing the 2018 QC survey PCI results to IMS PCI results that could be up to 5 years old (excluding the two samples that were last rated by IMS in 2010), a comparison of measured PCI to predicted PCI was conducted.

IMS Survey Year	No. of QC Samples	% of Total Samples
2010	2	0.8
2013	51	21.2
2015	99	41.1
2017	89	36.9

Table 26. Summary of IMS Survey Year and Number of QC Samples

Although a thorough evaluation of the Easy Street pavement performance prediction models was not included in the scope of work, an analysis of the QC samples was conducted to determine the accuracy of the Easy Street performance prediction models for asphalt pavements. Inventory data was extracted and the PCI for 2018 was predicted using the Easy Street pavement performance equations.

The 2018 predicted PCI was compared to the 2018 QC survey PCI and is shown in Figure 12. In general, the 2018 predicted PCI was higher than the PCI determined from the QC survey (larger portion of the data is below the line of equality [black solid line]). This could be associated with the difference in identified distress (count) as noted in Table 25. In addition, as indicated by the low R-squared value, the regression model (dashed blue line) does not fully explain the variability of the data around the mean. Generally, an R-squared of 0.70 or better is considered acceptable for this purpose.

Figures 13 and 14 isolate the analysis shown in Figure 12, and are based on IMS 2013 and 2015 pavement condition survey results, respectively. Figure 13 represents the predicted PCI using the 2013 IMS survey data versus the 2018 QC survey PCI. Similarly, Figure 14 shows the comparison of the predicted PCI from the IMS 2015 survey data versus the 2018 QC survey PCI. Interestingly, the R-squared for the 2015 IMS survey results indicates less variability from the mean as compared to the 2013 predicted results (R-squared for 2015 data is higher than R-squared for the 2013 data). Potential reasons for this difference could be the number of samples from the 2013 IMS survey are less than those for the 2015 survey and/or advancements in data collection equipment and distress identification algorithms (algorithms are used to identify pavement distress from images collected during the automated pavement condition survey).



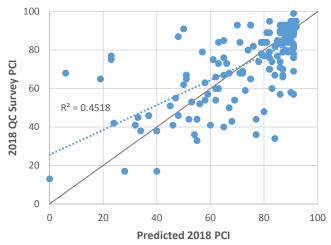


Figure 12. Predicted PCI vs. QC survey determined PCI.

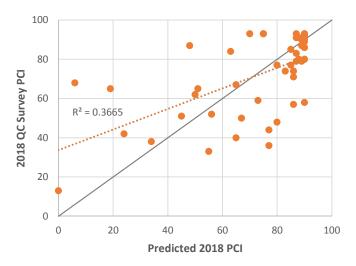


Figure 13. Predicted vs. QC survey (2013 IMS data).

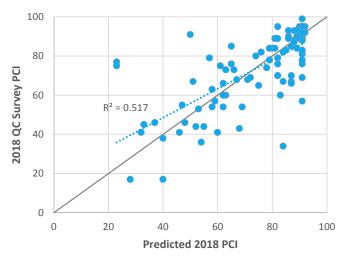


Figure 14. Predicted vs. QC survey (2015 IMS data).



Statistically, R-squared alone may not fully characterize the relationship between the IMS and QC PCI results. As part of the data quality process, quality control and acceptance results are often evaluated using the F- and t-test and the paired t-test. General assumptions for the statistical analysis methods include:

- Random sampling as described previously, the pavement segments to be included in the QC survey were based on a stratified-random sampling technique. The stratification included separating pavement segments by functional class and condition category, and verifying sufficient representative samples were selected by pavement type.
- 2. Data obtained from the same location the ASTM D6433 survey is typically conducted on a sample of the pavement segment to be surveyed. However, since Easy Street does not contain detailed pavement condition survey results by shorter segment lengths (e.g., 0.10-mile is standard), NCE conducted the QC survey over the entire length of the pavement segment (i.e., the same segment begin and end points shown in Easy Street were used to locate segments for the QC survey).
- 3. Use the same testing procedures both the IMS survey and the QC survey were conducted in accordance with ASTM D6433.

The F- and t-test can be used to determine whether two data sets come from the same population. The F-test compares the data set variances (standard deviations), while the t-test compares the data set means. The paired t-test is used to determine whether the means of two data sets are likely the same.

Using the results of the IMS and QC surveys, Microsoft Excel was used to calculate both the F- and t-test and the paired t-test based on the entire QC data set (no segments were excluded based on IMS survey year). The results of the F- and t-tests are shown in Tables 27 and 28, respectively, and the results of the paired t-test is shown in Table 29.

Statistic	2018 Predicted PCI	2018 QC PCI	
Mean	74.11	73.46	
Variance	398.34	369.07	
Observations	153	153	
Degrees of freedom	152	152	
F statistic	1.08		
P(F ≤ f) one-tail	0.32		
F Critical one-tail	1.31		

Table 27. F-test Results

# **Findings**

Based on the results of the statistical analysis, the two survey methods generally provided reasonably similar PCI values:

- F-test: no reason to assume the two data sets have different standard deviations.
- t-test: no reason to assume the sample means were not equal, and it's reasonable to assume that data sets came from the same population.
- Paired t-test: means of the two data sets were likely the same.



Table 28. t-test Results

Statistic	2018 Predicted PCI	2018 QC PCI	
Mean	74.11	73.46	
Variance	398.34	369.07	
Observations	153	153	
Pooled Variance	383.70		
Hypothesized mean difference	0.00		
Degrees of freedom	304		
t statistic	0.29		
P (T ≤ t) one-tail	0.39		
t Critical one-tail	1.65		
P(T ≤ t) two-tail	0.77		
t Critical two-tail	1.97		

Table 29. Paired t-test Results

Statistic	2018 Predicted PCI	2018 QC PCI	
Mean	74.11	73.46	
Variance	398.34	369.07	
Observations	153	153	
Pearson Correlation	0.67		
Hypothesized mean difference	0		
Degrees of freedom	152		
t statistic	0.50		
P (T ≤ t) one-tail	0.31		
t Critical one-tail	1.65		
P(T ≤ t) two-tail	0.61		
t Critical two-tail	1.98		

# Recommendations

The comparison conducted as part of this task indicated the asphalt pavement performance models (Easy Street curves 4 and 5) appear to predict reasonable pavement condition as compared to the PCI results determined from the 2018 QC survey. The comparison of the occurrence (or count) of distress types between the IMS and QC survey is less than ideal (see Table 25); however, the analysis of the predicted versus QC-determined PCI implies the IMS survey is comparable to the field-measured QC survey. The ASTM D6433 PCI calculation weighs the severity of each distress type as a function of impact to maintenance and rehabilitation requirements. For example, potholes have a higher PCI deduct value than alligator cracking, which has a higher PCI deduct value than edge cracking. While the number of distress occurrences appears to vary, the resulting PCI values appear to reflect field conditions.

To verify both data quality and performance prediction models, the following is recommended:

• Conduct data quality control and acceptance requirements as part of each pavement condition survey.



- o Quality control requirements for vehicle configuration, distance measuring equipment, profile and distress measurement equipment, and data delivery.
- Acceptance requirements may include, for example, conducting manual surveys (or review images from automated surveys) on a sample of the pavement network and comparing results with IMS survey results, confirming data completeness and expected range of distress values, and comparing to previous survey results.
- Request IMS to provide the details of all pavement condition surveys within Easy Street. This data should be arranged by segment, survey year, distress type, severity, and extent, along with PCI deduct values for each distress, and the calculated PCI value.
- Confirm Easy Street pavement performance prediction models reflect in-service pavements.
   Once the IMS data is available, performance prediction models, independent of Easy Street, could be developed and the predicted performance compared to Easy Street predicted performance. This would help determine if the remaining Easy Street performance prediction models are under or over predicting the performance of the City's road network.



# SUMMARY OF RECOMMENDATIONS

This project included the review and assessment of the City's pavement management process. A total of 11 tasks were conducted to review the City's program as a whole. In general, the City's current procedures meet the primary components (and processes) of a pavement management system. However, the findings of this review indicated a number of areas where additional refinements or activities are needed. The following provides a list of recommendations by project task.

# Task 1. Kick-Off Meeting (Recommendations Not Applicable)

#### Task 2. Records Review

- Confirm the accuracy of the Easy Street performance prediction models.
- Increase the frequency of the pavement condition survey.
- Develop a data quality management plan that includes, at a minimum, data quality control procedures (vendor) and acceptance (agency) criteria.
- Continue to utilize automated pavement condition survey methods.
- Consider incorporating pavement preservation into the City's work activities.

# Task 3. Easy Street Functionality

- Obtain IMS Easy Street user manual.
- Consider removing RI from the PCI calculations to be in accordance with ASTM D6433 or request IMS revise to indicate that the PCI is a combined index.
- Assess and revise the PCI and Priority Factor (PF) calculations to remove circular or double referencing.
- Revise the priority ranking method to allow projects of the same priority/rank to be selected separately in a given budget year.
- Discuss with IMS the possibility of developing an improved, macro-enabled "front-end" user interface for navigating through Easy Street.

# Task 4. Define Network Targets

- It is recommended that the City maintain its current pavement condition target values. However, the City's current funding levels cannot support its current pavement condition target values.
- Long-term, consider increasing overall pavement condition target to a PCI greater than 70.

# Task 5. Maintenance and Rehabilitation Strategies

• Increase treatment costs to reflect recent contract bid awards and inclusive costs as shown in Table 13.

# Task 6. Budget Analysis

- Consider dedicating a portion of the annual budget to preventive maintenance to preserve streets already in good condition.
- Pursue additional funding sources to ensure target-driven scenarios are feasible.
- Consider using decision-support tools that include:
  - Optimizing annual budget percent dedicated to preventive maintenance on a yearly basis, and
  - Allowing target values to be selected based on functional class for network-wide analyses.



• Request IMS to update Easy Street to allow for longer (e.g., 20 years) analysis periods and inclusion of pavement condition targets by functional class.

# Task 7. Tools and Training

- Request IMS to populate Easy Street with the detailed results of all pavement condition surveys, including the survey year, and severity and extent of each distress type.
- Request IMS to populate Easy Street with a work history of the road network, including construction year, layer or treatment type, and thickness.
- Develop a "desk manual" that documents, for example, the process of evaluating the information received from IMS, step-by-step procedures for conducting any needed analyses, and information included in reports to upper management and the City Council.
- In the event the City determines that the recommended functionality modifications to Easy Street are cost prohibitive, and the inclusion of stop-cap costs, GIS integration, standard or customizable reports, and GASB reporting is important, consider evaluation of other pavement management systems.

# Task 8. Public Outreach

- Develop a public outreach program/schedule that promotes and develops the City's pavement management program. Public outreach should include, at a minimum, the following tasks:
  - o City Council Workshops.
  - o City Council Presentations.
  - Develop Social Media Content.
  - Conduct Town Hall Meetings.

# Task 9. Implementation Activities

The following summarizes implementation activities that have not been recommended in the above list:

- Determine importance of including stop-gap cost analysis, GIS integration, and customizable reports and graphs in the pavement management systems.
- Develop standard and customizable reporting requirements.
- Verify and update roadway widths to improve the accuracy of maintenance and rehabilitation costs estimates.
- As technology advances and is verified, consider requiring 3D data analysis as part of the pavement condition data survey contract.
- Provide staff training on:
  - Data quality management plans.
  - Easy Street operation and functionality.
  - o Pavement performance prediction modeling.
  - o Budgetary analysis.
  - o Treatment type selection, timing, performance, and cost.

# Task 11. Pavement Condition Survey Quality Control

 Conduct data quality control and acceptance requirements as part of each pavement condition survey.



- Request IMS to provide the details of all pavement condition surveys within Easy Street. This data should be arranged by segment, survey year, distress type, severity, and extent, along with PCI deduct values for each distress, and the calculated PCI value.
- Confirm Easy Street pavement performance prediction models reflect in-service pavements.





# Appendix A

SCENARIO 1: BUDGET-DRIVEN ANALYSIS, \$5M ANNUAL BUDGET



